



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, January 22, 2018
6:00 P.M.

Charles City Middle School
7th Grade Gather Space, 1st Floor (North End)
1200 1st Ave.
Charles City, Iowa

Enter the NE doors adjacent to the new parking lot & bus loop

Vision Statement: *In everything we do, we aim to maximize learning for all students and staff. Through personalized learning experiences, student-centered environments, and real-world opportunities, individuals are challenged to positively impact the global community.*

1. Call to Order by Chairperson Roll Call

Jason Walker, President
Scott Dight, Vice President
Missy Freund
Josh Mack
Robin Macomber
Falyn Knecht, Student Board Member

2. Reading of the District Mission Statement by **President Walker**

Our mission is to engage, inspire, and empower students and staff in order to maximize learning.

3. Approval of Agenda Action

4. Welcome Visitors: Public Comment

As we begin our agenda tonight I'll explain our process for public comment. The board will hear comments from the public in conjunction with each agenda item, using a structured process. As board president, I will ask for

High Academic Achievement Culture, Climate, & Environment Effective Communication Fiscal Responsibility and Stability Facilities for Educational Excellence

comments when we reach that item on the agenda. You will be asked to approach the microphone, state your name, and limit your comments to two (2) minutes.

At this time I invite any member of the audience to step up to the microphone with comments about items of interest or concern that do not appear on tonight's agenda. Please begin by stating your name and contact information. It would be appreciated if you would limit your comments to two (2) minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the full board agenda in a timely manner.

Comments from the public are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Middle School Presentation Information

Ann Hanes, success coach at the MS/HS, will present a mid-year follow-up on the middle school Positive Behavior Interventions & Supports (PBIS) program. Rick Gabel, CCMS Principal, and Dan Caffrey, Juvenile Court School Liaison, will update the board on the Multi-Tiered System of Supports (MTSS) program and the mentoring program at CCMS.

Aligned with Board goal of High Academic Achievement

Aligned with Iowa School Board Standard 2, Student Learning: Provide effective leadership for quality instruction and high, equitable student learning.

7. Revised HS Modernization Plan Discussion/Action

Jean Underwood and her team at BLDD Architects have been working to refine the conceptual design of the HS modernization project. Jean will be on hand to present the newest design concept, including exterior views of the building, to the board and public.

Aligned with the Board goal of Facilities for Educational Excellence

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations and Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

8. Strategic Plan Update Information

The board approved a new strategic plan for the district on January 23, 2017. Administration will share an update on progress toward strategic plan goals over the past 12 months.

Aligned with Board goals of High Academic Achievement; Effective Communication; Culture, Climate, & Environment; Fiscal Responsibility & Stability; and Facilities for Educational Excellence

9. Policy #213, Public Participation in Board Meetings Action Exhibit
- Administration revised board policy #213, “Public Participation in Board Meetings” as instructed at the January 8, 2018 board meeting to include language that allows public comment at the beginning of the meeting and at the end of each agenda item and limit each person to three minutes.
- The recommendation of the superintendent is:**
“to approve the first reading of board policy 213, “Public participation in Board Meetings” as presented.
- Aligned with the Board goals of Effective Communication.**
- Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.**
10. Washington Section D Roof Bid Action Exhibit
- The Board approved the Washington section D reroof project for completion during the summer of 2018. This project will be funded by Physical Plant and Equipment Levy (PPEL) funds. The specifications were completed by Gary Anderson from Skott & Anderson Architects. A slightly sloped rubber roof with foam insulation is requested in the specifications. Bids were opened on January 17, 2018.
- The recommendation of the superintendent is:**
“to award the Washington Elementary – section D reroof project to Midwest Roofing Company for \$79,900.00 as presented.
- Aligned with the Board goals of Facilities for Educational Excellence.**
- Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.**
11. High School Section QR Roof Bid Action
- The Board approved the High School section QR reroof project for completion during the summer of 2018. This project will be funded by Physical Plant and Equipment Levy (PPEL) funds. The specifications were completed by Gary Anderson from Skott & Anderson Architects. A slightly sloped rubber roof with foam insulation is requested in the specifications. Bids were opened on January 17, 2018
- The recommendation of the superintendent is:**
“to award the High School section QR reroof project to Midwest Roofing Company for \$42,900.00 as presented.
- Aligned with the Board goals of Facilities for Educational Excellence.**
- Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.**
12. High School Section K Roof Bid Action
- The Board approved the High School section K reroof project for completion during the summer of 2018. This project will be funded by Physical Plant and Equipment Levy (PPEL) funds. The specifications were completed by Gary Anderson from Skott & Anderson Architects. A slightly sloped rubber roof with foam insulation is requested in the specifications. Bids were opened on January 17, 2018.
- The recommendation of the superintendent is:**
“to award the High School section K reroof project to Midwest Roofing Company for \$24,700.00 as presented.
- Aligned with the Board goals of Facilities for Educational Excellence.**
- Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.**

13. Lincoln Roof Wall Flashing Bid Action

The Board approved the Lincoln Elementary building roof wall flashing project for completion during the summer of 2018. This project will be funded by Physical Plant and Equipment Levy (PPEL) funds. The specifications were completed by Gary Anderson from Skott & Anderson Architects. Bids were opened on January 17, 2018.

The recommendation of the superintendent is:

“to award the Lincoln Elementary building roof wall flashing to Midwest Roofing Company for \$35,490.00 as presented.

Aligned with the Board goals of Facilities for Educational Excellence.

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

14. Better Boardsmanship Book Study Information

As part of the board’s Better Boardsmanship credits for 2017-18, board members are reading *Orange Frog* by Shawn Achor. Administration will lead the board in a short book study.

Aligned with the Board goal of Culture, Climate, and Environment

Aligned with Iowa School Board Standard 3, District Culture: Foster a culture that enables excellence and innovation.

15. Correspondence/Miscellaneous Information

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16. Important Upcoming Dates Information

- Jan 24 School board lobbying trip to the state capitol (depart at 5:30 AM)
- Jan 25 Elementary Family Math Night
- Feb 1 Speech students perform at North Grand Auditorium at 7:00 PM
- Feb 2 Early retirement applications are due
- Feb 3 District wrestling
- Feb 5 TQ Committee meeting at 3:45 PM in the CCMS conference room
- Feb 8 School board listening post at the Comet Bowl at 5:30 PM
- Feb 10 District wrestling
- Feb 12 Regular school board meeting at 6:00 PM at CCMS

17. Adjourn to Closed Session as Per Iowa Code 21.5.1(a) Action

The Board will adjourn to closed session as per Iowa Code 21.5.1(a) “to review or discuss records which are required or authorized by state or federal law to be kept confidential or be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds.” The Board will provide formative input on the Superintendent’s evaluation.

18. Adjournment