



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, October 23, 2017
6:00 P.M.

Charles City High School (note location change)

Agriculture Shop

1 Comet Drive
Charles City, Iowa

Vision Statement: *In everything we do, we aim to maximize learning for all students and staff. Through personalized learning experiences, student-centered environments, and real-world opportunities, individuals are challenged to positively impact the global community.*

1. Call to Order by Chairperson Roll Call

Jason Walker, President
Scott Dight, Vice President
Missy Freund
Josh Mack
Robin Macomber
Falyn Knecht, Student Board Member

2. Reading of the District Mission Statement by **Vice President Dight**

Our mission is to engage, inspire, and empower students and staff in order to maximize learning.

3. Approval of Agenda Action

4. Welcome Visitors: Public Comment

As we begin our agenda tonight I'll explain our process for public comment. The board will hear comments from the public in conjunction with each agenda item, using a structured process. As board president, I will ask for comments when we reach that item on the agenda. You will be asked to approach the microphone, state your name, and limit your comments to two (2) minutes.

High Academic Achievement Culture, Climate, & Environment Effective Communication Fiscal Responsibility and Stability Facilities for Educational Excellence

At this time I invite any member of the audience to step up to the microphone with comments about items of interest or concern that do not appear on tonight's agenda. Please begin by stating your name and contact information. It would be appreciated if you would limit your comments to two (2) minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the full board agenda in a timely manner.

Comments from the public are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Project 18 Information

Project 18, a multi-disciplinary project-based learning experience for students at Charles City High School, launched this school year. The final product will be a tiny house. Teachers and students involved in the project will share Project 18's inception, progress, and anticipated learning goals.

Aligned with Board goal of High Academic Achievement

Aligned with Iowa School Board Standard 2, Student Learning: Provide effective leadership for quality instruction and high, equitable student learning.

7. UNI Field Experience Visit Information

Eighty future teachers and five faculty members from the University of Northern Iowa will spend the day in the Charles City Community School District on Tuesday, October 24. The visit provides a field experience in a rural setting to complement the urban experiences in which the UNI students take part in Waterloo and Cedar Falls.

Charles City was selected because of the innovative academic programming throughout the district and our 21st century middle school. We are honored to host this event.

Aligned with Board goal of High Academic Achievement

Aligned with Iowa School Board Standard 2, Student Learning: Provide effective leadership for quality instruction and high, equitable student learning.

8. Cross Country Trip Action
Exhibit

Ryan and Amanda Rahmiller, cross country coaches, will present information on their proposed cross country team trip in August of 2018 to Estes Park, Colorado. The cost will be \$475 per person which would cover lodging, meals, transportation, and activities.

The recommendation of the superintendent is:

“to approve the 2018 CCHS cross country trip to Colorado as recommended.”

Aligned with the goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

9. International Student Action
Exhibit

Tuuli Jokipi, a student from Seinajoki, Finland, would like to attend Charles City High School for the 2018-19 school year. Her godmother was an exchange student in Charles City 30 years ago. Rather than going through an organization like AFS, Tuuli will pay full tuition.

The recommendation of the superintendent is:

“to accept Tuuli Jokipii to the Charles City High School as full tuition foreign exchange student for the 2018-2019 school year.”

Aligned with Board goal of High Academic Achievement

Aligned with Iowa School Board Standard 2, Student Learning: Provide effective leadership for quality instruction and high, equitable student learning.

10. Middle School Landscaping Action

HS Vocational Agriculture instructor Brett Spurgin has been working with some of his students and Otto’s Oasis on a landscaping project for the middle school. Administration recommends approval of the project.

The recommendation of the superintendent is:

“to approve the middle school landscaping project as presented.”

Aligned with Board goal of Facilities for Educational Excellence

11. North Grand Building Update Information

Administration will provide an update on the North Grand Building title work.

Aligned with Board goal of Facilities for Educational Excellence

12. 2018 Summer Facility Projects Action
Exhibit

Administration recommends the following summer facility projects. As a reminder, the Board also has approved up to \$500,000 of in-kind match for the athletic complex development.

The annual allocation for the 2018 summer projects is \$819,545. The estimated total cost of the list of projects for the board to consider is \$701,940. Amounts not spent will increase the fund balance reserve for future facility projects. The proposed summer 2018 list includes:

NGB Security Deposit	\$90,000
Signage at NGB to east end	\$5,000
Replace home & visitor wood with aluminum	\$40,000
Additional handrails for bleachers	\$10,000
Sidewalk from home to visitors side	\$25,000
Replace uplander with 275K miles	\$28,000
Replace Malibu with 220K miles	\$28,000
4 post bus lift	\$30,000
Fix wall by dumpster	\$12,000
3 Proximity readers	\$6,500
Replace parking lot lights with LED	\$10,000
Update parts on GEO at Washington (2 motors and well)	\$20,000

Replace various sidewalks	\$25,000
Wall Protection	\$12,000
Walking trail	\$25,000
Signage around parking and Comet Drive	\$20,000
Light on Comet Drive	\$10,000
Skylight blinds for gym	\$14,000
Additional LED parking lot lights	\$10,000
Replace weight room door	\$10,000
Replace gold truck with V-blade	\$45,000
Replace drive motor on Toro mower	\$7,000
Roof D at Washington	\$78,800
Roof QR at High School	\$41,900
Roof K at High School	\$24,270
Roof work at Lincoln	\$34,800
River Hills Consortium Lease	\$6,670
Central Office Lease space	\$33,000
Total	\$701,940

The recommendation of the superintendent is:

“to approve the 2018 summer facility project list totaling \$701,940 as recommended.”

Aligned with the Board goals of Fiscal Responsibility and Stability and Facilities for Educational Excellence

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

13. Transportation Center Cost Analysis Information Exhibit

Terri O’Brien will present the final cost of the Transportation Center project as compared to budget.

Aligned with the Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

14. IASB Legislative Platform Discussion

The Iowa Association of School Boards (IASB) requested Districts take some time to discuss the proposed IASB Legislative Platform so that our delegate is prepared to vote based on our board’s position. The delegate assembly is Nov 15, 2017, at the Iowa Events Center.

Aligned with Board goals of High Academic Achievement; Culture, Climate, & Environment

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.

15. School Budget Review Committee (SBRC) Application for Open Enrollment Out and LEP Instruction beyond 5 Years Action Exhibit

December 1, 2017, is the School Budget Review Committee (SBRC) application deadline for increasing enrollment, open enrollment out, and Limited English Proficiency (LEP) instruction beyond 5 years. This application of \$58,776.64 is a request for supplemental amount only. If the Board chooses to submit a request

for modified supplemental amount, they could levy property tax to fill the shortage when the budget is approved in April.

The recommendation of the superintendent is:

“to approve the SBRC application authorizing the request for modified supplemental amount for open enrollment out students not on the Fall 2016 certified enrollment in the amount of \$39,546 and for LEP instruction beyond 5 years in the amount of \$19,230.64.”

Aligned with the Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

16. Consideration of Consent Agenda Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:

“to approve the Consent Agenda items as listed below.”

a. Approval of Personnel: Resignations Action

Name	Position	Date Effective

Administration recommends that the Board approve the above personnel resignations.

b. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date
Caley Johnson	Assistant Girls Basketball Coach	\$3,320	10/24/17

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

c. Licensed Employee Transfers Action

Employee	Current Position	Recommended Position

Administration recommends the transfers listed above in accordance with board policy 405.7 (Licensed Employee Transfers).

d. Classified Employee Transfers Information

A listing of support staff transfers is provided in accordance with board policy 411.6 (Classified Employee Transfers).

Employee	Previous Position	New Position
Sheila Devereaux	Instructional Assistant	MS Library Assistant

e. Teacher Contract Modifications due to Additional Graduate Course Work Action

Name	Current Lane	New Lane	Step	Increase in contract
Mena-Davis, Melina	BA	BA+24	4	\$3,589.00

Administration recommends that the Board correct the 2017-18 lane change for Melina Mena-Davis that was approved for the incorrect amount on October 9th.

17. Correspondence/Miscellaneous Information

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18. Important Upcoming Dates Information

- Oct 23 Tickets go on sale for the fall musical
- Oct 23-31 Red Ribbon Week
- Oct 28 State XC meet in Fort Dodge
- Oct 30 No School – Parent/Teacher Conferences from 11 AM until 7 PM
- Nov 3-4 Fall musical: The Addams Family
- Nov 6 TQ meeting at 3:45 PM in the CCMS conference room
- Nov 10 No School – Professional Learning Day for Staff
- Nov 13 Regular school board meeting at 6:00 PM at CCMS
- Nov 15 IASB pre-conference & delegate assembly in Des Moines
- Nov 16 IASB convention in Des Moines

19. Adjournment