



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, November 12, 2018
5:30 P.M. Note time change

**Charles City Middle School
Gather space, 7th grade learning studio
1st Floor (North End)**

1200 1st Ave.
Charles City, Iowa

1. Call to Order by Chairperson

Roll Call

Robin Macomber, President
Jason Walker, Vice President
Scott Dight
Missy Freund
Josh Mack
Isaiah Tilton, Student Board Member (Non-Voting)

2. Reading of the District Mission/Vision Statement and Core Values by
Director Walker

*Our mission is to engage, inspire, and empower students and staff in order to maximize learning.
Our District core values are: Best for all Kids, Family, Committed Leaders, Passionate and
Invitational.*

3. Approval of Agenda

Action

4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board the complete the agenda in a timely manner.

High Academic Achievement
Culture, Climate, & Environment
Effective Communication
Fiscal Responsibility and Stability
Facilities for Educational Excellence

Comments from the public are not limited to items or topics on tonight’s agenda, but they are limited to matters within the board’s authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa’s sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight’s board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Committee Reports Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

Committee	Chairperson	Report (Yes/No)
Facilities	Walker	No
Communications & Public Relations	Mack	No
Finance	Dight	No
Negotiations & Compensation	Macomber	No
Policy	Freund	No
County Conference Board	NA	No
SIAC	Supt Fisher	No

Aligned with strategic goals of High Academic Achievement; Culture, Climate, & Environment; Fiscal Responsibility & Stability; and Facilities for Educational Excellence

9. Legislative Update Information

House Representative Todd Pritchard will provide an update of legislative session.

Aligned with Board/Superintendent goal 2: Culture and Climate
Aligned with Strategic Focus Area 1: HIGH ACADEMIC ACHIEVEMENT

10. Retrieving Freedom Foster Dog Information
Exhibit

Jenae Noonan, Spanish teacher, will be present to explain the Retrieving Freedom foster dog program and introduce Rocky, a two year old Labrador, that will be present at school on Fridays (some Mondays) as part of Rocky’s training to become a service dog for a veteran, child with Autism or an individual with diabetes.

Aligned with Board/Superintendent goal 1: professional learning and goal 2: Culture and Climate
Aligned with Strategic Focus Area 1: HIGH ACADEMIC ACHIEVEMENT

11. Cross Country Trip Presentation

Coaches Ryan and Amanda Rahmiller and cross country students will present information and learning experiences during their summer 2018 trip to Colorado.

Aligned with Board/Superintendent goal 2: Culture and Climate
Aligned with Strategic Focus Area 1: HIGH ACADEMIC ACHIEVEMENT

12. American Education Week 2018 Information

Administration will share information about American Education Week 2018.

Aligned with the Board/Superintendent goal 2: Culture and Climate
Aligned with Strategic Focus Area 1: HIGH ACADEMIC ACHIEVEMENT

13. Results of Union Recertification Votes Information
Exhibit

The Charles City Community Education Association (BU-0137...teachers), the Charles City Community School District Education Services Association/ISEA (BU-0153...support), and the Charles City Community School District Education Services Association/ISEA (BU-0079...blue collar) each held recertification elections in October. A majority of the employees in each of the three unions voted in favor of retaining and recertifying the ISEA as their exclusive bargaining representative.

14. Second Reading of Board Policy #401.7, Employee Travel Compensation Action
Exhibit

The Board approved the first reading of the policy change at the October 22, 2018 board meeting. The Policy Committee is recommending the change. A survey of conference schools determined that all but one other school in the conference do not have a limit on breakfast, lunch and dinner reimbursements. Meal expense reimbursement should be reasonable for the location and nature of the event.

The recommendation of the superintendent is:
“to approve the second reading of board policy, #401.7, Employee Travel Compensation as presented.”

Aligned with the Board/Superintendent goal 1: Professional Learning
Aligned with Strategic Focus Area 4: FISCAL RESPONSIBILITY AND STABILITY

15. Project RISE online fundraising campaign Action
Exhibit

Dan Caffray, Juvenile Court Liaison/ Project RISE, is requesting approval to begin a online fundraising campaign to support students with personal needs. An Idea list will be created on Amazon with items needed by students. A buyer may purchase the items from the list for delivery to the school.

The recommendation of the superintendent is:
“to approve the Project RISE online fundraising campaign as presented.”

Aligned with the Board/Superintendent goal 2: Culture and Climate
Aligned with Strategic Focus Area 1: HIGH ACADEMIC ACHIEVEMENT

16. Financial Report for October 2018 Action
Exhibit

Director of Finance Terri O'Brien will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for October 2018.

The recommendation of the superintendent is:

“to accept the October 2018 financial reports as presented.”

Aligned with the Board/Superintendent goal 1: Professional Learning

Aligned with Strategic Focus Area 4: FISCAL RESPONSIBILITY AND STABILITY

17. Consideration of Consent Agenda

Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:

“to approve the Consent Agenda items as listed below.”

- a. Approval of Minutes of the Regular Meetings held on October 8, 2018 and October 22, 2018 Exhibit
- b. Approval of Monthly Bills for November 2017 Action
Exhibit
- c. Approval of Personnel: Resignations Action

Name	Position	Date Effective
Darren Bohlen	Head Girls Track coach	11/13/18

Administration recommends that the Board approve the personnel resignations..

- d. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date
Brandon Schriever Gates	Maintenance HVAC Specialist	\$20.33 per hr	11/19/18
Sharon Stoll	Assistant Varsity Girls basketball coach	\$3,330	11/1/2018

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

- e. Approval of Contract Revision Action

Name	Position	Amount	Start Date

Administration recommends the above contract revision

- f. Licensed Employee Transfers Action

Employee	Current Position	Recommended Position
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Administration recommends the transfers listed above in accordance with board policy 405.7 (Licensed Employee Transfers).

g. Classified Employee Transfers Action

A listing of support staff transfers is provided in accordance with board policy 411.6 (Classified Employee Transfers).

Employee	Previous Position	New Position
Carol Cole	Part Time instructional assistant	Full time instructional assistant/ bus driver

h. Special Pay Plan - Plan Document Action Exhibit

National Insurance Services, who is our agent for our special pay plan, used for early retirement benefit deposits, is requesting an update to our plan document. This is because the IRS came out with new forms for all 403(b) plans. There were no material changes to the plan other than the new form.

i. River Hills consortium - SBRC request Action

Administration recommends: move that the Board of Directors of the Charles City Community School District approve the application to the School Budget Review Committee in the amount of \$4,586.99 for special education administrative costs associated with River Hills consortium program for the 2019-20 school year. This motion must be done annually.

j. Lied Center (Bremwood) Consortium - SBRC request Action

Administration recommends: move that the Board of Directors of the Charles City Community School District approve the application to the School Budget Review Committee in the amount of \$2,076.57 for special education administrative costs associated with Lied Center consortium program for the 2019-20 school year. This motion must be done annually.

18. Correspondence/Miscellaneous Information

- Enrollment Summary

19. Important Upcoming Dates Information

- November 14-16 IASB Conference in Des Moines
- November 21 No School (#1 make up day)
- November 22-23 Thanksgiving Holiday - no school
- November 26 Board meeting - 6:15 p.m. in Floyd Community Center

20. Adjournment