



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, March 19, 2018
6:00 P.M.

Charles City Middle School
Gather space, 7th grade learning studio
1st Floor (North end)
1200 1st Ave.
Charles City, Iowa

Vision Statement: *In everything we do, we aim to maximize learning for all students and staff. Through personalized learning experiences, student-centered environments, and real-world opportunities, individuals are challenged to positively impact the global community.*

1. Call to Order by Chairperson

Roll Call

Jason Walker, President
Scott Dight, Vice President
Missy Freund
Josh Mack
Robin Macomber
Falyn Knecht, Student Board Member

2. Reading of the District Mission Statement by **Director Mack**

Our mission is to engage, inspire, and empower students and staff in order to maximize learning.

3. Approval of Agenda

Action

4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or

High Academic Achievement Culture, Climate, & Environment Effective Communication Fiscal Responsibility and Stability Facilities for Educational Excellence

concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board the complete the agenda in a timely manner.

Comments from the public are not limited to items or topics on tonight’s agenda, but they are limited to matters within the board’s authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa’s sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight’s board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Committee Reports Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

Committee	Chairperson	Report (Yes/No)
Buildings & Grounds	Walker	Yes
Communications & Public Relations	Mack	Yes
Finance	Dight	Yes
Negotiations & Compensation	Macomber	Yes
Policy	Freund	Yes
County Conference Board	NA	Yes
SIAC	Dr. Cox	No

Aligned with Board goals of High Academic Achievement; Culture, Climate, & Environment; Fiscal Responsibility & Stability; and Facilities for Educational Excellence

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.

7. Job Shadowing Report Discussion

This agenda item provides Board members an opportunity to give an oral report on their job shadowing experience from February. Fellow board members and the public may ask questions of them afterward. Since this board meeting is one week later than normal, there will be no March job shadowing. On April 12, board members will draw names for that month.

Board Member	Teacher	Assignment
Walker	LeAnn Smith	English Teacher
Dight	Passed for the month	
Freund	Caleb Davidson	Special Education Teacher
Mack	Erin Lyman	Reading Teacher
Macomber	Amanda Achenbach	Special Education Teacher
Knecht	Jessica Hirsch	Special Education Teacher

Aligned with Board goals of High Academic Achievement; Culture, Climate, & Environment

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.

8. HS Modernization Plan Information/Discussion
Exhibit

Administration will provide an update with projected costs associated with the items requested by teachers, coaches, and/or community members over the past month (e.g. weight room, fly space for the auditorium, etc.)

Aligned with the Board goal of Facilities for Educational Excellence

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations and Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

9. 2017-18 Cost Reduction Recommendation Discussion

The Board will take public comment regarding the list of proposed reductions for 2018-19. The proposed timeline includes input and final action on the proposed items on March 26, 2018.

Aligned with Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

10. Review 2018-19 Budget Discussion

The Board will discuss the proposed 2018-19 certified budget. The Board will direct the Business Manager to make changes, if needed, to the tentative budget which will be presented at the 3/26/18 board meeting when the public hearing date will be set. The budget may be lower, but cannot be certified at a higher rate than published.

Aligned with the Board goal of Fiscal Responsibility and Stability

11. Budget Guarantee Resolution Action

Administration recommends approval of the Fiscal Year end June 30, 2019 budget resolution: “Resolved, that the Board of Directors of the Charles City Community School District, will levy property tax for the fiscal year 2018-2019 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.” In order to receive the budget guarantee, eligible districts must adopt a local board resolution. The budget guarantee is available for districts with declining enrollment to “guarantee” funding does not drop below 101% of the FY18 regular program budget. The Budget Guarantee for 2018-19 is \$76,422 using a 1% increase in Supplemental State Aid (SSA).

The recommendation of the superintendent is:

“to approve the budget guarantee resolution as follows: Resolved, that the Board of Directors of the Charles City Community School District, will levy property tax for the fiscal year 2018-2019 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.”

Aligned with the Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

12. Joint Operation of Local Access Cable Channel Action
Exhibit

The agreement for the joint operation of the local access cable channel with the City, Chamber and Community Revitalization approved in 2015 concluded on June 30, 2017. The new agreement continues the term for 3 years expiring on June 30, 2020. The District provides access for use by the citizens of Charles City in producing programs for transmission over the Public Access Network (PAN). The City, in consideration for the use of

facility space and the use of technical services of District personnel, pays the District an annual contribution of \$37,797 in FY 18, \$40,489 in FY 19 and \$41,906 in FY 20.

The recommendation of the superintendent is:

“to approve the agreement for the Joint Operation of Local Access Cable Channels expiring June 30, 2020.

Aligned with the Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

13. Financial Report for February 2018 Action Exhibit

Business Manager Terri O’Brien will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for February 2018.

The recommendation of the superintendent is:

“to accept the February 2018 financial reports as presented.

Aligned with the goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

14. Consideration of Consent Agenda Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:

“to approve the Consent Agenda items as listed below.”

a. Approval of Minutes of the Regular Meetings held on February 12, 2018 and February 26, 2018 Exhibit

b. Approval of Monthly Bills for March 2018 Action Exhibit

c. Approval of Personnel: Resignations Action

Name	Position	Date Effective
Amanda Achenbach	Special Education Teacher	End of school year
Amanda Achenbach	MS Girls Track Coach	End of school year

Administration recommends that the Board approve the above personnel resignations.

d. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date
Cady Mead	8-12 Family Consumer Science Teacher	**	**
Shari Bender	8-12 German Teacher	**	**

**** amount and start date to be determined after the 2018-19 collective bargaining agreement is approved.**

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of **release from current contract and** positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

e. Licensed Employee Transfers Action

Employee	Current Position	Recommended Position

Administration recommends the transfers listed above in accordance with board policy 405.7 (Licensed Employee Transfers).

f. Classified Employee Transfers Information

A listing of support staff transfers is provided in accordance with board policy 411.6 (Classified Employee Transfers).

Employee	Previous Position	New Position

g. Approval of CCHS Graduating Seniors Action
Exhibit

Administration recommends that the Board approve the list of 2018 Charles City High School graduating seniors including Carrie Lane graduates.

h. Approval of UNI Student Teaching Agreement Action
Exhibit

Administration recommends that the Cooperative Agreement for Pre-Service Clinical Placement with University of Northern Iowa for the 2018-19 academic year.

15. Correspondence/Miscellaneous Information

- Enrollment Summary
- How Iowa School Boards Can Make a Difference for Gifted and Talented Learners

16. Important Upcoming Dates Information

- Mar 27 Regular board meeting at 6:30 PM at the middle school
- Apr 10 Regular board meeting at 6:30 PM at the middle school
- Apr 24 Regular board meeting at 6:30 PM at the Floyd Community Center

17. Consideration of Closed Session per Iowa Code 21.5.1(e) “to conduct a hearing to suspend or expel a student” Action

Administration requests that the Board go into closed session per Iowa Code 21.5.1(e) “to conduct a hearing to suspend or expel a student, unless an open session is requested by the student or a parent or guardian of the student if the student is a minor.” The board will reconvene to open session prior to any determination.

18. Determination Regarding Student Hearing Action

The board may take action to suspend or expel a student.

19. Adjournment