



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, May 14, 2018
6:00 PM

Charles City Middle School
Gather space, 7th grade learning studio
1st Floor (North end)
1200 1st Ave.
Charles City, Iowa

Vision Statement: *In everything we do, we aim to maximize learning for all students and staff. Through personalized learning experiences, student-centered environments, and real-world opportunities, individuals are challenged to positively impact the global community.*

1. Call to Order by Chairperson

Roll Call

Jason Walker, President
Scott Dight, Vice President
Missy Freund
Josh Mack
Robin Macomber
Falyn Knecht, Student Board Member

2. Reading of the District Mission Statement by **Vice President Dight**

Our mission is to engage, inspire, and empower students and staff in order to maximize learning.

3. Approval of Agenda

Action

High Academic Achievement Culture, Climate, & Environment Effective Communication Fiscal Responsibility and Stability Facilities for Educational Excellence

4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the agenda in a timely manner.

Comments from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. School Board Recognition Month: May 2018

The Charles City Community School District joins other districts and communities across Iowa this May to thank our elected school board members for their commitment to public education. Iowa School Board Recognition Month honors Iowa's volunteer school board members and recognizes that they are providing leadership, through responsibilities ranging from strong financial stewardship to ensuring rich and diverse curriculum, to make sure all students are prepared for a bright future when they graduate.

Dr. Cox will distribute certificates of appreciation to President Jason Walker (2014), Vice President Scott Dight (2013), Missy Freund (2017), Josh Mack (2017), and Robin Macomber (2013). Falyn Knecht is the student board member this year.

Aligned with the Board goal of Culture, Climate, & Environment

7. Committee Reports Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

Committee	Chairperson	Report (Yes/No)
Buildings & Grounds	Walker	
Communications & Public Relations	Mack	
Finance	Dight	
Negotiations & Compensation	Macomber	
Policy	Freund	
County Conference Board	NA	No
SIAC	Dr. Cox	No

Aligned with Board goals of High Academic Achievement; Culture, Climate, & Environment; Fiscal Responsibility & Stability; and Facilities for Educational Excellence

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.

8. Job Shadowing Report

Discussion

This agenda item provides Board members an opportunity to give an oral report on their job shadowing experience from April/May. Fellow board members and the public may ask questions of them afterward.

Board Member	Teacher	Assignment
Walker	Libby Roth	HS English
Dight	Marilyn Buttjer	HS German
Freund	Stephanie Hervol	HS Science
Mack	Darren Bohlen	HS Business
Macomber	David Voves	Instructional Coach
Knecht		

Aligned with Board goals of High Academic Achievement; Culture, Climate, & Environment

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.

9. School Calendar for 2018-19

Public Hearing

This is the time when anyone may speak to the Board in support of, or against, any portion of the school calendar for 2018-19. Written comments also will be considered if received prior to the closing of the public hearing.

Aligned with the Board goal of Effective Communication

10. School Calendar for 2018-19

Action
Exhibit

The school calendar is based on 1080 hours rather than 180 days. Additional information items will be added to the calendar, including Registration (Aug 8 from 8:00 AM – 4:00 PM and Aug 9 from 11:00 AM – 7:00 PM), Homecoming, etc.

The recommendation of the superintendent is:

“to approve the school calendar for 2018-19 as published.”

Aligned with the Board goal of Effective Communication

11. Comet Gear Store

Information

Tammy Quade and Todd Forsyth will present information on the Booster Club-sponsored Comet Gear store.

Aligned with the Board goal of Culture, Climate, and Environment

Aligned with Iowa School Board Standard 3, District Culture: Foster a culture that enables excellence and innovation.

12. Iowa School Public Relations Association Awards

Information

Justin DeVore, Communications & Community Engagement, attended the Iowa School Public Relations Association awards ceremony in Johnston on April 19, 2018. The Charles City Community School District received several honors. Justin will share the results with the Board.

Aligned with the Board goal of Culture, Climate, and Environment

Aligned with Iowa School Board Standard 3, District Culture: Foster a culture that enables excellence and innovation.

13. Superintendent Search Update

Information

On Monday, May 21, three finalists will interview in Charles City for the position of Superintendent of Schools. Each candidate will tour the District and then interview with a stakeholder group (community members, staff, and students) and the administrative team. Finally, they will interview with the board and share their entry plan.

Aligned with the Board goal of Effective Communication

Aligned with Iowa School Board Standard 1, Visionary Team: Operate as a visionary governance team in partnership with the superintendent.

14. CCCEA Collective Bargaining Agreement for 2018-19

Action
Exhibit

The District has reached a tentative one-year agreement with the Charles City Community Education Association. The agreement includes an increase of \$100 on the base wage plus step increases. Due to changes in Chapter 20 last year, the District reports salary increases rather than package increases. The total salary increase in the settlement is \$119,256 or 1.67%.

The recommendation of the superintendent is:

“to approve the one-year collective bargaining agreement of \$119,256 or 1.67% with the Charles City Community Education Association for 2018-19 contingent upon the CCCEA ratification of the agreement.”

Aligned with Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.

15. Teaching and Coaching Contracts for 2018-19

Action
Exhibit

Administration recommends issuance of teaching and extra-duty contracts as presented. Changes from the current school year include:

Name	Position in 2017-18	Position for 2018-19
Rob Pittman	Co-Head Wrestling Coach	Head Wrestling Coach
Ryan Fank	Co-Head Wrestling Coach	Assistant Wrestling Coach

The recommendation of the superintendent is:

“to approve teaching and coaching contracts as presented.”

Aligned with Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.

16. CCCSDESA Collective Bargaining Agreement for 2018-19

Action
Exhibit

The District has reached a tentative one-year agreement with the Charles City Community School District Educational Services Association (CCCSDESA). The agreement includes an increase of 8 cents on the base wage plus step increases. The total salary increase in the settlement is \$38,570 or 1.66%.

The recommendation of the superintendent is:

“to approve the one-year collective bargaining agreement of \$38,570 or 1.66% with the Charles City Community School District Educational Services Association for 2018-19 contingent upon the CCCSDESA ratification of the agreement.”

Aligned with Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 4, Policy & Legal: Lead through sound policy, ensuring transparent, ethical, legal operations.

17. Financial Report for April 2018

Action
Exhibit

Business Manager Terri O’Brien will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for April 2018.

The recommendation of the superintendent is:

“to accept the April 2018 financial reports as presented.

Aligned with the goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

18. Consideration of Consent Agenda

Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:

“to approve the Consent Agenda items as listed below.”

- a. Approval of Minutes of the Regular Meetings held on April 9, 2018 and April 23, 2018

Exhibit

- b. Approval of Monthly Bills for May 2018

Action
Exhibit

- c. Approval of Personnel: Resignations

Action

Name	Position	Date Effective

Administration recommends that the Board approve the above personnel resignations.

- d. Approval of Personnel: Appointments

Action

Name	Position	Amount	Start Date
Janae Noonan	8-12 Spanish teacher	\$50,982.00	8/15/2018
Jennifer Kuehn	MS/HS Family Consumer Science teacher	\$45,221.00	8/15/2018

**** Amount to be determined after the 2018-19 collective bargaining agreement is approved.**

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of **release from current contract and** positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

- e. Licensed Employee Transfers

Action

Employee	Current Position	Recommended Position
Erin Lyman	MS Reading	6 th Grade Social Studies

Administration recommends the transfers listed above in accordance with board policy 405.7 (Licensed Employee Transfers).

f. **Classified Employee Transfers** **Information**

A listing of support staff transfers is provided in accordance with board policy 411.6 (Classified Employee Transfers).

Employee	Previous Position	New Position

g. **Approval of Luther College MOU** **Action Exhibit**

Administration recommends that the Board approve the memorandum of understanding with Luther College for the 2018-19 academic year for the clinical field experience program.

h. **Consideration of Contract with Turning Leaf Counseling** **Action Exhibit**

Administration recommends approval of the contract with Turning Leaf Counseling to provide counselor services to students of Charles City Community Schools for 2018-19.

i. **Consideration of Iowa Big North Fundraiser** **Action Exhibit**

Administration recommends approval of the Iowa Big North Theater fundraiser as presented.

19. **Correspondence/Miscellaneous** **Information**

- Enrollment Summary
- IASB Safety Group Recognition

20. **Important Upcoming Dates** **Information**

- May 15 Senior Sports Banquet at 6 PM at the Gil & Donna White Charles City FFA Youth Enrichment Center at the Floyd County Fairgrounds
- May 16 Senior Recognition at 5:30 PM at the North Grand Auditorium
- May 20 Dollars for Scholars at 6:00 PM
- May 21 Superintendent interviews
- May 27 Commencement at 1:30 PM at Comet Gym
- May 28 Memorial Day holiday (No School)
- May 29 Regular board meeting at 6:00 PM at CCMS
- May 30 Last day of school (dismissal at 11:20 AM at WE/LE & 11:30 AM at MS/HS)

21. **Adjournment**