



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, July 24, 2017
6:30 P.M.

Transportation Center/Bus Barn

1204 1st Ave.
Charles City, Iowa

Vision Statement: *In everything we do, we aim to maximize learning for all students and staff. Through personalized learning experiences, student-centered environments, and real-world opportunities, individuals are challenged to positively impact the global community.*

1. Call to Order by Chairperson Roll Call

Scott Dight, President
Jason Walker, Vice President
James Frisbie
Robin Macomber
Lorraine Winterink

2. Reading of the District Mission Statement by **Director Macomber**

Our mission is to engage, inspire, and empower students and staff in order to maximize learning.

3. Approval of Agenda Action

4. Welcome Visitors: Public Comment

As we begin our agenda tonight I'll explain our process for public comment. The board will hear comments from the public in conjunction with each agenda item, using a structured process. As board president, I will ask for comments when we reach that item on the agenda. You will be asked to approach the microphone, state your name, and limit your comments to two (2) minutes.

At this time I invite any member of the audience to step up to the microphone with comments about items of interest or concern that do not appear on tonight's agenda. Please begin by stating your name and contact

High Academic Achievement Culture, Climate, & Environment Effective Communication Fiscal Responsibility and Stability Facilities for Educational Excellence

information. It would be appreciated if you would limit your comments to two (2) minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the full board agenda in a timely manner.

Comments from the public are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Student Involvement and GPA Data Information

Larry Wolfe, High School Associate Principal, will present information on student involvement and grade point average data from the recently completed 2016-17 school year.

Aligned with Board goal of High Academic Achievement; Culture, Climate, & Environment

Aligned with Iowa School Board Standard 2, Student Learning: Provide effective leadership for quality instruction and high, equitable student learning.

Aligned with Iowa School Board Standard 3, District Culture: Foster a culture that enables excellence and innovation.

7. German American Partnership Program (GAPP) Trip Information/Action

Marilyn Buttjer, HS German instructor, will present information and request approval on the upcoming 2018 exchange trip to Walsrode, Germany.

The recommendation of the superintendent is:
“to approve the 2018 German exchange trip as presented.”

Aligned with Board goal of High Academic Achievement; Culture, Climate, & Environment

Aligned with Iowa School Board Standard 2, Student Learning: Provide effective leadership for quality instruction and high, equitable student learning.

Aligned with Iowa School Board Standard 3, District Culture: Foster a culture that enables excellence and innovation.

8. Social Studies Trip Information/Action
Exhibit

Rob Pittman, HS Social Studies instructor, will present information on and request approval for the 2018 Social Studies trip to Peru.

The recommendation of the superintendent is:
“to approve the 2018 Social Studies trip as presented.”

Aligned with Board goal of High Academic Achievement; Culture, Climate, & Environment

Aligned with Iowa School Board Standard 2, Student Learning: Provide effective leadership for quality instruction and high, equitable student learning.

Aligned with Iowa School Board Standard 3, District Culture: Foster a culture that enables excellence and innovation.

9. At the Board Table Discussion/Information

Board members will engage in an Iowa Association of School Board (IASB) At the Board Table discussion tool titled *Whose Job Is it? – Part 1*. Board members each will earn 5 formal learning credits toward their Better Boardsmanship Team Award of Achievement goal that they approved earlier this school year. This will complete the formal learning credits needed for four of the board members, giving them each the required total of 125 formal learning and service credits for 2016-17. As such, the school board as a whole will earn the Better Boardsmanship Team Award for the third year in a row and be recognized for their achievement at the IASB convention in November.

Aligned with Board goal of Culture, Climate & Environment

Aligned with Iowa School Board Standard 3, District Culture: Foster a culture that enables excellence and innovation.

10. Legislative Priorities Information/Action

The Iowa Association of School Boards (IASB) requests that school boards spend time in July, or August to discuss legislative priorities for the 2017 session (due August 11). Robin Macomber, Delegate to the IASB Legislative assembly has developed a draft priority list for the School board to review. Each Board is requested to:

- pick no more than four priorities for the IASB platform,
- suggest amendments to existing resolutions,
- recommend new resolutions, or
- identify resolutions that should be removed from the platform if they are no longer relevant or critical.

Board members will discuss potential priorities at this meeting and take action 8 to finalize their four.

The recommendation of the superintendent is:

“to approve the four IASB legislative platform priorities as discussed.”

Aligned with Board goal of Fiscal Responsibility and Stability

11. Labor Management Committee Discussion/Action

In settling a contract with the CCCSDESA in May, the Board agreed “to jointly establish a Labor Management Committee. The purpose of this committee is to collaboratively discuss employment matters not referred to in the master contract.”

Board members proposed a four member team from each group. The CCCSDESA counter-proposed a five member team for the Board and the Association. After the number is determined we must agree on who those appointees might be, and when, where, and how often the group will meet. These all are joint decisions that must be agreed to mutually with the CCCSDESA.

The board may accept the Association’s proposal to have 5 members for each side or they may direct Administration to continue to negotiate with the Association for a smaller group size.

Aligned with Board goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

12. Immaculate Conception – Food Service Agreement Action Exhibit

Dr. Cox will discuss the request made by IC regarding changes to the Food Service agreement. They would like to amend the FS agreement for preparation of IC meals to include hiring an additional staff member to help serve and meet all the FS requirements. The cost of the IC meals will be the same as public school students.

The recommendation of the superintendent is:
 “to approve the IC food service agreement without changes.”

Aligned with the goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

13. Financial Report for June 2017 Action Exhibit

Business Manager Terri O’Brien will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for June 2017. This is preliminary year end information. The final year-end report will be presented after the Certified Annual Report is completed in September.

The recommendation of the superintendent is:
 “to accept the June 2017 financial reports as presented.”

Aligned with the goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

14. Consideration of Consent Agenda Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:
 “to approve the Consent Agenda items as listed below.”

- a. Approval of Minutes of the Regular Meetings held on June 12, 2017 and June 26, 2017 at 5:30 and 6:30 p.m. Exhibit
- b. Approval of Monthly Bills for July 2017 Action Exhibit
- c. Approval of Personnel: Resignations Action

Name	Position	Date Effective
Amanda Achenbach	7 th Grade Girls’ Basketball (pending suitable replacement)	7/21/17

Administration recommends that the Board approve the above personnel resignations.

- d. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date
Brad McKenzie	Head Soccer Coach	\$3,320	8/1/17

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

e. Approval of Personnel: TLC Stipends

Name	Position	Amount **	Start Date
Darla Arends	TLC Model Teacher	\$1000	7/1/17
Brenda Bailey	TLC Model Teacher	\$1000	7/1/17
Brian Bohlen	TLC Model Teacher	\$1000	7/1/17
Donna Forsyth	TLC Model Teacher	\$1000	7/1/17
Chris Hageman	TLC Model Teacher	\$1000	7/1/17
Tami Howell	TLC Model Teacher	\$1000	7/1/17
Lisa Nelson	TLC Model Teacher	\$1000	7/1/17
Robert Pittman	TLC Model Teacher	\$1000	7/1/17
Diane Sande	TLC Model Teacher	\$1000	7/1/17
April Schweinfurth	TLC Model Teacher	\$1000	7/1/17
Laura Stallsmith	TLC Model Teacher	\$1000	7/1/17
Shannon Venz	TLC Model Teacher	\$1000	7/1/17
Brandy Mutch	TLC Model Teacher	\$1000	7/1/17

** The model teachers will be paid a stipend from the Teacher Leadership Compensation (TLC) funding of \$1000 and \$100 a day for two extra days from TQ funds.

f. Approval of Personnel: TLC Mentor Teacher Stipends

Name	Position	Amount	Start Date
Jake Gassman	Beginning Mentor Teacher	\$750	8/10/17
Trudy McKeag	Beginning Mentor Teacher	\$750	8/10/17
Darla Arends	Beginning Mentor Teacher	\$750	8/10/17
Jen Seehusen	Beginning Mentor Teacher	\$750	8/10/17
Stephanie Hervol	Beginning Mentor Teacher	\$750	8/10/17
Mollie Ott	Beginning Mentor Teacher	\$750	8/10/17
Kim Weigle	Beginning Mentor Teacher	\$750	8/10/17
Michelle Williams	Beginning Mentor Teacher	\$750	8/10/17
Cara Ludemann	Beginning Mentor Teacher	\$750	8/10/17
Sandi Pleggenkuhle	Beginning Mentor Teacher	\$750	8/10/17
Amanda Achenbach	Beginning Mentor Teacher	\$750	8/10/17
Brenda Bailey	Veteran Mentor Teacher	\$500	8/10/17
Shannon Venz	Veteran Mentor Teacher	\$500	8/10/17
Jim Lundberg	Veteran Mentor Teacher	\$500	8/10/17
Ann Prichard	Veteran Mentor Teacher	\$500	8/10/17
Tim Malven	Veteran Mentor Teacher	\$500	8/10/17

The mentors for beginning teachers will be paid a stipend from the Teacher Leadership Compensation (TLC) funding of \$750 and the mentors for veteran (non 1st year) teachers will be \$500.

g. Approval of Personnel: TLC Mentee Teacher Stipends

Name	Position	Amount	Start Date
Alexis Finder	Beginning Teacher Mentee	\$100	8/10/17
Angela Willey	Beginning Teacher Mentee	\$100	8/10/17
Ryan Fank	Beginning Teacher Mentee	\$100	8/10/17
Holli Gorman	Beginning Teacher Mentee	\$100	8/10/17
Jessie Hirsch	Beginning Teacher Mentee	\$100	8/10/17
Rachel Wolf	Beginning Teacher Mentee	\$100	8/10/17
Bethany Rhine	Beginning Teacher Mentee	\$100	8/10/17
Jenna Hardy	Beginning Teacher Mentee	\$100	8/10/17
Caleb Davidson	Beginning Teacher Mentee	\$100	8/10/17
Brandy Anderson	Beginning Teacher Mentee	\$100	8/10/17
Abby Gomez	Beginning Teacher Mentee	\$100	8/10/17
Caley Johnson	Beginning Teacher Mentee	\$100	8/10/17
Carrie Koenigsfeld	Veteran Teacher Mentee	\$100	8/10/17
Alyssa Davis	Beginning Teacher Mentee	\$100	8/10/17
Kendall Gent	Veteran Teacher Mentee	\$100	8/10/17
Katelyn Huxsol	Veteran Teacher Mentee	\$100	8/10/17
Jess Baker	Beginning Teacher Mentee	\$100	8/10/17
Alyssa Kruger	Veteran Teacher Mentee	\$100	8/10/17
Madalyn Fank	Beginning Teacher Mentee	\$100	8/10/17
Bret Spurgin	Beginning Teacher Mentee	\$100	8/10/17
Michelle Grob	Veteran Teacher Mentee	\$100	8/10/17
Jody Welter	Veteran Teacher Mentee	\$100	8/10/17

Both beginning and veteran teacher mentees will be paid a stipend from the Teacher Quality funding of \$100 for beyond contract hours throughout the year.

- h. Approval of the second reading of other miscellaneous Board policies Action Exhibit

The Board Policy Committee has met and reviewed the proposed changes to miscellaneous policies. A list of the policies and the reason for the changes are included.
- i. Approval of the RAGBRAI fundraiser Action Exhibit

Kara Shannon, Washington Principal, is requesting approval of a RAGBRAI fundraiser. RAGBRAI riders from the group Pork Belly Ventures will be sleeping overnight in designated areas inside Washington Elementary at a charge of \$15 per rider.
- j. Approval of the Avalon Center Contract Action Exhibit

Administration recommends approval of the contract with Avalon Center to provide counselor services at the Elementary Buildings for 2017-18.
- k. Approval of the FMC Early Childhood Contract Action Exhibit

Administration recommends approval of the contract with FMC (Floyd-Mitchell-Chickasaw) Early Childhood Iowa to support parents as their child's first and most important educator for the contract term 8/15/17 through 6/15/18 for \$18,758.
- l. Approval of the Memorandum of Understanding with the City of Charles City Action Exhibit

Administration recommends approval of the Memorandum of Understanding with the City of Charles City the sponsoring agency for the foster grandparent program. The contract is for 3 years through the 2019-2020 school year and can be amended immediately for minor changes or with thirty days' written notice for major alterations.

15. Correspondence/Miscellaneous

Information

- STEM Advisory Council

16. Important Upcoming Dates

Information

- July 31 Online registration begins (see www.charlescityschools.org)
- August 8 In-person registration from 8 AM – 4 PM at CCMS
- August 9 In-person registration from 11 AM – 7 PM at CCMS
- August 9 Online registration ends
- August 14 Regular Board meeting at 6:30 PM in the 7th grade learning studio at CCMS
- August 21 Back-to-school conferences for grades K-4 from 11 AM – 7 PM at WE & LE
- August 21 School pictures for students at Washington & Lincoln Elementaries only
- August 21 Open House for CCMS & CCHS from 11 AM – 7 PM
- August 23 Classes begin for the 2017-18 school year
- August 26 School-to-School 5K run/walk at 8:30 AM starting at CCMS
- August 28 Regular Board meeting at 6:30 PM in the 7th grade learning studio at CCMS

17. Adjournment