



**CHARLES CITY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting  
Monday, August 28, 2017  
6:30 P.M.

**Charles City Middle School**  
**Gather space, 7<sup>th</sup> grade learning studio**  
**1<sup>st</sup> Floor (North End)**  
1200 1<sup>st</sup> Ave.  
Charles City, Iowa

**Enter the NE doors adjacent to the new parking lot & bus loop**

**Vision Statement:** *In everything we do, we aim to maximize learning for all students and staff. Through personalized learning experiences, student-centered environments, and real-world opportunities, individuals are challenged to positively impact the global community.*

1. Call to Order by Chairperson Roll Call

Scott Dight, President  
Jason Walker, Vice President  
James Frisbie  
Robin Macomber  
Lorraine Winterink

2. Reading of the District Mission Statement by **President Dight**

*Our mission is to engage, inspire, and empower students and staff in order to maximize learning.*

3. Approval of Agenda Action

4. Welcome Visitors: Public Comment

*As we begin our agenda tonight I'll explain our process for public comment. The board will hear comments from the public in conjunction with each agenda item, using a structured process. As board president, I will ask for*

High Academic Achievement Culture, Climate, & Environment Effective Communication Fiscal Responsibility and Stability Facilities for Educational Excellence
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*comments when we reach that item on the agenda. You will be asked to approach the microphone, state your name, and limit your comments to two (2) minutes.*

*At this time I invite any member of the audience to step up to the microphone with comments about items of interest or concern that do not appear on tonight's agenda. Please begin by stating your name and contact information. It would be appreciated if you would limit your comments to two (2) minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the full board agenda in a timely manner.*

*Comments from the public are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.*

*Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.*

*Thank you for your support of our school district.*

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Appointment of Student Board Member Discussion/Action

One student completed the application to serve as the student board member. Board members will consider the application from Falyn Knecht and may act to appoint her to the board. By policy, the student board member serves from the first regular meeting in September through the last regular meeting in May.

**Potential motion:**

"I move to appoint Falyn Knecht as the student board member for 2017-18."

**Aligned with the Board goal of Effective Communication**

**Aligned with Iowa School Board Standard 1, Visionary Team: Operate as a visionary governance team in partnership with the superintendent.**

7. Appoint Labor Management Committee Members Discussion/Action

After receiving input from board members, administration recommends appointing the following individuals to serve as the district's representatives on the Labor Management Committee with the CCCSDESA: Dr. Dan Cox, Director Robin Macomber, Brenda Bailey, and X.

**The recommendation of the superintendent is:**

"to appoint Dr. Cox, Director Macomber, Brenda Bailey, and X to the Labor Management Committee."

**Aligned with Board goal of Fiscal Responsibility and Stability**

**Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.**

8. Central Rivers AEA Board Election Action  
Exhibit

The Central Rivers AEA (formerly AEA 267) Board of Directors is divided into nine director districts. Board members are elected to four-year terms. Dr. Debra Rich, elector and resident of the Wapsie Valley Community School District, is the lone candidate for Director District 2, which includes Charles City, Dike-New Hartford, Dunkerton, Nashua-Plainfield, Sumner-Fredericksburg, Tripoli, Wapsie Valley, and Waverly-Shell Rock.

**The recommendation of the superintendent is:**

“to cast the Charles City ballot for Dr. Debra Rich for Director District 2 of the Central Rivers AEA Board of Directors.”

- 9. Approval of Middle School PBIS Staff Handbook for 2017-18 Action Exhibit

Administration recommends approval of the Middle School Positive Behavior Interventions and Supports (PBIS) Handbook for 2017-18 as presented.

**The recommendation of the superintendent is:**

“to approve the Middle School PBIS staff Handbook as presented.”

**Aligned with Board goal of High Academic Achievement**

**Aligned with Iowa School Board Standard 3, District Culture: Foster a culture that enables excellence and innovation.**

- 10. Superintendent Contract Action Exhibit

The board approved a 3-year contract with the superintendent one year ago, running through June 30, 2019. On June 26, 2017, the board approved a salary increase of 1.19% for the superintendent for the 2017-18 school year. Due to Chapter 20 changes last spring, the format of the contract looks slightly different and is attached for review and approval by the board.

**The recommendation of the superintendent is:**

“to approve the updated version of the superintendent’s contract as presented.”

**Aligned with Board goal of Fiscal Responsibility and Stability**

**Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.**

- 11. Consideration of Consent Agenda Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

**The recommendation of the superintendent is:**

“to approve the Consent Agenda items as listed below.”

- a. Approval of Personnel: Resignations Action

Name	Position	Date Effective
Kylah Banwart	Instructional Assistant	
Laurie Parcher	Instructional Assistant	

Administration recommends that the Board approve the above personnel resignations.

- b. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

c. Approval of Contract Revision Action

Name	Position	Amount	Start Date
Renee Boss	Remove Elementary Band	(\$2,709.00)	7/1/17

d. Iowa Pupil Transportation Association Membership Action  
Exhibit

Administration recommends the Board approve membership and dues to the Iowa Pupil Transportation Association (IPTA) for 2017-18. The annual membership entitles us to reduced fees for conferences, training, and regional meetings.

**Aligned with the Board goal of High Academic Achievement**

e. Sign Language Interpreter Service Agreement Action  
Exhibit

The State of Iowa/Iowa School for the Deaf have prepared an agreement for sign language interpreting services for 2017-18 school year. Administration recommends approval of the contract with the State of Iowa/Iowa School for the Deaf.

**Aligned with the Board goal of High Academic Achievement**

f. North Iowa Community Action Org Head Start Program Action  
Exhibit

Administration recommends the Board approve the memorandum of understanding with the North Iowa Community Action Organization Head Start Program for 2017-18. The purpose is to provide better services for children and families.

**Aligned with the Board goal of High Academic Achievement**

12. Correspondence/Miscellaneous Information

- none

13. Important Upcoming Dates Information

- Sept 4 No School – Labor Day Holiday
- Sept 5 TQ meeting at 3:45 PM in the CCMS conference room
- Sept 11 Regular Board meeting at 6:30 PM in the 7<sup>th</sup> grade learning studio at CCMS
- Sept 12 School Board election
- Sept 18-22 Homecoming Week

14. Adjournment