



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Social Gathering to Recognize New Staff and Student Board Member

Monday, September 24, 2018
5:45 P.M.

**Charles City Middle School
Gather space, 7th grade learning studio**

1st Floor (North end)
1200 1st Ave.
Charles City, Iowa

Members of the Charles City Community School District Board of Education will gather in a social setting for 15 minutes prior to the start of the regular board meeting. This is an opportunity for the public to meet new staff members and Isaiah Tilton (student board member).

No action will be taken. This event is open to the public.

High Academic Achievement
Culture, Climate, & Environment
Effective Communication
Fiscal Responsibility and Stability
Facilities for Educational Excellence



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, September 24, 2018
6:00 P.M.

**Charles City Middle School
Gather space, 7th grade learning studio
1st Floor (North End)**

1200 1st Ave.
Charles City, Iowa

1. Call to Order by Chairperson

Roll Call

Robin Macomber, President
Jason Walker, Vice President
Scott Dight
Missy Freund
Josh Mack
Isaiah Tilton, Student Board Member (Non-Voting)

2. Reading of the District Mission/Vision Statement and Core Values by
Director Freund

*Our mission is to engage, inspire, and empower students and staff in order to maximize learning.
Our District core values are: Best for all Kids, Family, Committed Leaders, Passionate and
Invitational.*

3. Approval of Agenda

Action

4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board the complete the agenda in a timely manner.

Comments from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the

agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Legendary Teacher Day Resolution Information

In November we will celebrate all of our staff as part of American Education Week. Legendary Teacher Day has been set aside for Thursday, September 27th to recognize the contributions that a specific teacher, currently teaching or now retired, made in your life.

Whereas, the Charles City Community School District Board of Education believes we have all had special teachers that made a significant difference in our lives; and

Whereas, the Charles City Community School District Board of Education recognizes that those teachers demonstrated unique skills allowing them to transform their deep content knowledge into life changing student learning; and

Whereas, the Charles City Community School District Board of Education highly values the caring family culture created by those teachers; and

Whereas, the Charles City Community School District Board of Education understands that we often do not fully understand and recognize the profound influence teachers have on our future until we have lived our future; and

Whereas, the Charles City Community School District Board of Education realizes the importance of taking time to fully recognize the legendary teachers in our lives;

Therefore, Be it Resolved that the Charles City Community School District Board of Education does hereby affirm its support for Thursday September 27th as Legendary Teacher Day. We encourage our entire community to take time on this day and contact the Legendary Teacher in your life and express your gratitude for the difference they made in your life.

Aligned with the Board/Superintendent goal 2: Culture & Climate

7. Use of Flexibility Funds Public Hearing

This is the time when anyone may speak to the Board in support of, or against, a resolution to expend funds from the District's Flexibility Account for Signage and Campus Beautification and a copier for the High School. These funds, in the amount of \$27,430 were unexpended and unobligated from Home School Assistance Program. Written comments also will be considered if received prior to the closing of the public hearing.

8. Flexibility Fund Resolution Action
Exhibit

The Board will discuss the Flexibility Funds resolution and any written or oral comments from the public hearing and consider action to approve the resolution.

The recommendation of the superintendent is:

“to approve the Flexibility Funds resolution as recommended allowing the use of flexibility funds for signage and campus beautification and a copier for the High School in the amount of \$27,430.

Aligned with Board/Superintendent goal 2/3: Culture/Climate and Facilities and Infrastructure

9. At the Board Table Discipline/Better Boardsmanship Presentation

Superintendent Fisher will present an Iowa Association of School Boards (IASB) At the Board table discussion on Board discipline. President Macomber will update the Board on their progress towards achieving their IASB better boardsmanship goal.

Aligned with Board/Superintendent goal 1 and 2: Professional Learning and Culture & Climate

Aligned with District Core Value of Committed Leaders

10. Listening Posts Discussion
Exhibit

Superintendent Fisher leads a discussion moving Board meeting locations and scheduling listening posts.

Aligned with Board/Superintendent goal 2: Culture & Climate

11. Policy 210.2 Regular Meetings Discussion/Action
Exhibit

According to Policy 210.2, Regular Meetings are scheduled for the second and fourth Mondays of the month, beginning at 6:00 p.m. Both meetings are regular meetings. This is the time for board members to discuss their preferences for both the frequency of meetings and the start time.

Administration recommends moving the start time from 6:00 PM to 6:15 PM to better accommodate Board work schedules.

The recommendation of the superintendent is:

“to approve the first reading of policy 210.2, regular meetings, revising the start time to 6:15 PM and waiving the second reading.”

Aligned with Board/Superintendent goal 1 and 2: Professional Learning and Culture & Climate

Aligned with District Core Value of Committed Leaders

12. Carrie Lane Lease Discussion/Action
Exhibit

The Board will discuss the recommendation of the superintendent to approve a lease with the First Congregational Society of Floyd County, Iowa for use of classrooms and offices for the Carrie Lane High School Program effective October 1, 2018. The lease payment of \$5,000 annually would be funded thru the Physical Plant and Equipment levy. The District had leased space for the HS program from August 2008 thru May 2016.

The recommendation of the superintendent is:

“to approve the lease of facilities agreement with the First Congregational Society of Floyd County effective October 2018 thru July 31, 2019 for use of facility space.

Aligned with Board/Superintendent goal 3: Facilities & Infrastructure

13. 2017-18 LEP Allowable Cost

Action

The LEP (Limited English Proficient) allowable cost report for the Iowa Department of Education was completed using information from the Certified Annual Report and other information. The District may seek approval for the modified supplemental amount request for excess LEP costs for serving English language learners in a Limited English Instructional Program during the 2017-18 school year.

The recommendation of the superintendent is:

“to request modified supplemental state aid in the amount of \$33,207.84 for the fiscal year 2018 excess LEP costs.”

Aligned with the Board/Superintendent goal 2: Culture & Climate

14. Human Resources Association Membership

Discussion/Action

Superintendent Fisher is requesting to have the Charles City Community School District to join the American Association of School Personnel Administrators. This association provides training, support, and guidance on best-practice human resources strategies in hiring, managements, and evaluation. This additional support will provide our human resource staff and leadership additional tools in improving hiring practices across our district.

The recommendation of the superintendent is:

“to approve the recommendation of the joining the American Association of School Personnel Administrators for an annual fee of \$495.”

Aligned with Board/Superintendent goal 1 and 2: Professional Learning and Culture & Climate

15. Consideration of Consent Agenda

Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:

“to approve the Consent Agenda items as listed below.”

a. Approval of Personnel: Resignations

Action

Name	Position	Date Effective
Stephanie Esparza	Instructional Assistant	8-6-18
Annick Beaver	Instructional Assistant	9-26-18
Theresa Sargent	Bus Driver	9-26-18
Karleen Sickman	9th grade softball coach	9-25-18

Administration recommends that the Board approve the personnel resignations..

b. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date
Keisha Cunnings	POM /Dance team	\$2,078	8-27-18
Holli Gorman	Asst Varsity Girls Basketball	\$3,330	9-25-18

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

c. Approval of One Year Leave of Absence Action

Name	Position	Amount	Start Date
Katelyn Stultz	MS Asst Play Director	(\$1,039)	8-15-18

Administration recommends approval of the one year leave of absence from extra duty contract only as requested.

d. Licensed Employee Transfers Action

Employee	Current Position	Recommended Position

Administration recommends the transfers listed above in accordance with board policy 405.7 (Licensed Employee Transfers).

e. Classified Employee Transfers Information

A listing of support staff transfers is provided in accordance with board policy 411.6 (Classified Employee Transfers).

Employee	Previous Position	New Position
Marilyn Heitz	Learning connection teacher	Learning connection parent educator
Carrie Jones	Learning connection teacher assistant	Learning connection teacher
Patti Miller	Learning connection parent educator	Learning connection teacher assistant

f. Central Preschool Agreement 2018-19 Action
Exhibit

Administration recommends approval of the 2018-19 agreement with Central Preschool as presented. The funding is provided thru the Statewide Voluntary Preschool Program.

16. Correspondence/Miscellaneous Information

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17. Important Upcoming Dates Information

- Sept 26 SIAC meeting at HS Cafeteria
- Sept 28 Homecoming - Parade and tailgate in HS parking lot prior to game
- October 8 Regular School Board meeting at 6:00 at Lincoln Elementary

18. Adjournment