

## Regular Meeting – January 8, 2018

Unapproved

The Charles City Board of Education met in regular session on Monday, January 8, 2018, in the 7<sup>th</sup> grade learning studio, Charles City Middle School (MS). President Walker called the meeting to order at 6:00 p.m. Present: Board members Dight, Freund, Mack and Macomber and Student Director Knecht. Staff members present included Superintendent Dr. Cox and Board Secretary O'Brien. Also present were approximately 12 visitors and staff.

The Mission statement was read by Student Director Knecht.

(Freund/Macomber) to approve the agenda as presented. Motion carried 5-0.

During public comment, Nancy Simerson commented the District has a lot to celebrate and is headed in the right direction. Ann Benning introduced herself as the citizen's campaign chair for the High School (HS) modernization project. They are passionately behind the project.

Dr. Cox shared the 8 minute "Make It Happen" video which celebrates good things that occurred in the District during the fall semester.

There were no committee reports.

Board members selected names of Lincoln Elementary staff members to job shadow in January. They will report on their experience at the February meeting.

<b>Board Member</b>	<b>Teacher</b>	<b>Assignment</b>
Walker	Marie Conklin	Instructional Coach
Dight	Laura Boss	4 <sup>th</sup> grade teacher
Freund	Melinda Masters	4 <sup>th</sup> grade teacher
Mack	Erik Hoefler	3 <sup>rd</sup> grade teacher
Macomber	Sue Hoefler	Physical Education teacher
Knecht	Cara Ludemann	4 <sup>th</sup> grade teacher

Marilyn Buttjer introduced HS student Ryeleigh Lair who wanted to thank the anonymous donor who contributed to the German American Partnership Program (GAPP) funds to offset some of the cost of the exchange trip. She explained she has wanted to go to Germany for a really long time and thanked the Board for supporting the German program. Mrs. Buttjer explained due to budget cuts in Germany and changes in German regulations regarding exchange programs, administrators at our partner school in Walsrode, Germany have made the decision to end their 28-year partnership with Charles City. She along with the St. Ansgar Community School instructor are looking for a new partner school in Germany.

(Mack/Dight) to ask the Board Policy Committee to review Board policy #213, "Public Participation in Board Meetings", and include language that allows public comment at the beginning of the meeting or at the end of each agenda item and limit each person to three minute. The current policy states "... the board will set time aside for citizen participation, either at a specific time during the meeting or during the discussion of agenda items". The Board was considering a change to public comment at the beginning of the meeting only. The pros and cons

were discussed. Nancy Simerson encouraged the board not to limit the times for public comment. Motion carried 5-0.

Dr. Cox explained the staff at BLDD Architects received feedback to the initial HS modernization design presented at the special meeting on December 19, 2017 and are working on a second draft. The Board is requesting public input to the December 19<sup>th</sup> design. Nancy Simerson commented she did not see a wrestling or weight room in the design and suggested moving the auditorium. Dr. Cox confirmed there is no wrestling, fitness or weight room in the design but there will be renovations to the north and south wings. Cory Mutch commented everybody thought the first drawing was sloppy and made a bad first impression. He also suggested moving the auditorium to allow for more parking. Ann Benning commented the HS modernization citizen's committee shared a list of comments and questions on the initial design with the District and also their concerns with the time line. Dr. Cox reported the citizen's committee questions were given to BLDD Architects. Public comment on the HS modernization plan, second draft, is anticipated on January 22, 2018.

(Mack/Freund) to set Wednesday, January 24, 2018 as our lobbying date in Des Moines. The upcoming 2018 Legislative Session convened on Monday, January 8, 2018. Members of the Charles City Board have gone to Des Moines the past three years to lobby legislators on behalf of educational issues. Superintendents and at least one school board member from Charles City, Osage, Riceville, Howard-Winneshiek, Turkey Valley, New Hampton, Nashua-Plainfield, Clarksville, North Butler and Rudd-Rockford-Marble Rock plan to attend. Transportation will leave at 5:30 a.m. All the Board members are planning to attend. Student Director Knecht is undecided. Motion carried 5-0.

As part of the board's Better Boardsmanship credits for 2017-18, Board members were reminded there will be book study at the January 22, 2018 meeting. Board members should read *Orange Frog* by Shawn Achor. This is the same book the entire staff read as part of our Orange Frog program training.

(Dight/Mack) to adopt the following resolution: "WHEREAS, The hard-working women and men in the Charles City Community School District are the foundation of our school district, and;

WHEREAS, Employees are entitled to basic protections and promises that the State has made to them, including the right to expect that IPERS not be changed negatively nor the benefits of current or future employees be put at risk, and;

WHEREAS, Any changes to IPERS that would diminish retirement security and predictability will hurt employee morale and lead to the inability to attract and retain dedicated, well-trained, experienced, and conscientious public servants, and;

WHEREAS, the school board members of the Charles City Community School District value our employees and the relationships that have been established, and we strongly believe that our community and our state benefit when employees have a strong and predictable retirement system.

BE IT RESOLVED that a copy of this resolution immediately be sent to all members of the Iowa Press, the Office of the Governor, and all Representatives and Senators of the Iowa State Legislature.” Nancy Simerson commented on the amount of IPERS benefits distributed to county residents. Motion carried 5-0.

(Macomber/Dight) to approve the 6/30/17 audit report as presented. Nolte, Cornman & Johnson completed the year-end audit. There was one audit finding concerning expenditures exceeding the certified budget amount in the non-instructional programs and other expenditures functional areas as well as in total. Business Manager O’Brien explained this was due to the MS project and underestimating the amount to be spent in 2016-17 versus 2015-16 in April 2016 when the certified budget was adopted. Motion carried 5-0.

(Freund/Macomber) to approve the December 2017 financial reports as presented. Motion carried 5-0.

(Dight/Macomber) to approve the consent agenda items as presented.

- Approval of the minutes of the regular meeting held on December 11, 2017 and special meetings on December 7, 2017 and December 19, 2017.
- Approval of the monthly bills for January 2018.
- Approval of the resignation of Melvin Baxter as route driver effective 1/9/2018.
- Approval of the appointments of Derek Sturtevant as HS musical director at \$3,453 effective August 2017 and Bethany Rhine as orchestra pit conductor at \$600 effective August 2017. All appointments are contingent upon completion of positive background checks and successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.
- Approval of the special pay plan- plan document amendment. Small changes to the early retirement payout instructions with third party administrator Mid America Administrative & Retirement Solutions were needed.

Vendor Name	Vendor Description	Amount
<b>Operating Fund:</b>		
Ag Vantage FS, Inc	LP fuel, diesel/Bus Barn	\$ 1,754.95
Ahlers & Cooney, P.C.	Legal Services	\$ 60.00
Amazon	Inst. Supplies, books, supplies	\$ 1,241.55
Arnold Motor Supply, LLP	Parts/Bus Barn	\$ 106.66
Avalon Center	Integrated Mental Health Services	\$ 1,476.00
Babcock, Stacy	Reimb. Supplies	\$ 34.99
Big Brothers Big Sisters Of Northeast Iowa	Reimb. November mentoring expenses	\$ 6,245.49
Breitbach Chiropractic	Physical/K.Carman	\$ 70.00

C.H. McGuinness Co., Inc	Motor/B & G	\$ 245.38
Carolina Biological	Inst. Supplies/HS	\$ 23.39
Carquest Auto Parts Of CC	Parts/Bus Barn	\$ 608.56
Cedar River Signs & Designs	Vehicle lettering/Bus Barn	\$ 42.44
Cedar Valley Printing	UPS, Cardstock	\$ 44.80
Central Rivers Area Education Agency	Business cards, Inst. Supplies, Trainings	\$ 1,777.00
Century Link	Phone bill	\$ 114.00
Century Link	Phone bill, Radio loop	\$ 1,522.34
Charles City Press	Regular and Special sessions, classified ads, Ad	\$ 519.15
Choice Supply	Inst. Supplies/MS, HS	\$ 1,085.62
City Laundering Co.	Towels/Bus Barn	\$ 54.75
City Of Charles City	Water Bill	\$ 3,174.19
Clubs Choice	Fundraising/Lincoln	\$ 117.40
Comet Bowl	Bowling, awards/Lincoln	\$ 18.69
Congregate Meals	Fostergrandparent meals	\$ 112.00
Continental Clay Company	Inst. Supplies/HS	\$ 2,011.78
Demco	Supplies/MS library	\$ 277.19
Department Education	Bus Inspection	\$ 40.00
DeVore, Justin	Reimb. Facebook ad	\$ 10.00
DeVore, Marcia	Reimb. Movie tickets	\$ 247.00
Dick Blick Art Materials	Inst. Supplies/MS	\$ 144.16
Don's Repair	Snowblower parts/B & G	\$ 12.35
Engineering Is Elementary/Museum Of Science	Material kits/Lincoln	\$ 2,000.15
Etherington, Sheila	Reimb. Mileage	\$ 51.79
Fareway Store	PBIS supplies, supplies, groceries	\$ 257.76
Finder, Alexis	Reimb. Supplies	\$ 69.98
Fitzgerald, Shirley	Reimb. Mileage	\$ 78.12
Flinn Scientific	Inst. Supplies/HS	\$ 308.21
Follett School Solutions	Books/Burnham	\$ 612.53
Forsyth, Donna	Reimb. Mileage	\$ 59.92
Gage Plumbing & Heating, Mick	Closet kit, GEO repair/B & G	\$ 1,155.07
Grainger	Bulbs, trap insert, breakers, check valve	\$ 421.41
Heartland Paper Co	Cleaning supplies/B & G	\$ 995.96

Heinemann	Inst. Supplies/TAG	\$ 53.95
Holub, Julie	Reimb. Movie tickets	\$ 140.00
Hy Vee	Inst. Supplies, supplies, groceries	\$ 657.95
Iowa Association Schl Bds	Background checks	\$ 45.00
Iowa Department Of Human Services	Dec 2017 Non-Federal Share of Medicaid	\$ 44,532.43
Iowa Dept Of Transportation	Fostergrandparent diesel	\$ 221.72
Iowa High Schl Music Asn	Jazz choir, band registration/HS	\$ 140.00
ISPRA	Fall 2017 Conference	\$ 130.00
ISU Theatre	Tickets/HS	\$ 100.00
Jaymar Business Forms Inc	W2s/CO	\$ 216.36
John Deere Financial	Supplies, tape, heater, misc/B & G	\$ 449.87
K Mart -	Coffee pot/Bus Barn	\$ 26.99
Keystone Laboratories Inc	Washington Water Test	\$ 12.50
Kirkwood Community College	CPR training, certificates/HS	\$ 238.00
Kruger, Alyssa	Reimb. Movie tickets	\$ 120.00
Kwik Trip	Gasahol, diesel	\$ 6,203.13
Lakeshore Learning Materials	Inst. Supplies/MS	\$ 45.99
Learning A-Z	Headsprout License/Lincoln	\$ 169.95
Learning Supply	Isnt. Supplies/MS, Special Ed.	\$ 343.69
Lessin Supply Company	Inst. Supplies/HS, drill bits, parts	\$ 283.70
Logic Of English,	Inst. Supplies/Homeschool	\$ 87.00
Lundberg, Dene'	Reimb. Supplies	\$ 139.02
Lundberg, Jim	Reimb. Tools, supplies	\$ 101.93
Marco, Inc	Printer maintenance	\$ 1,005.93
Mason City Comm. Schools	Tuition/Level 1, Educare/MS Student	\$ 640.00
Mason City Community Schools	Tuition/Level 1, MS student	\$ 8,400.00
Mcdermott, Laura	Reimb. Travel	\$ 101.28
Mena-Davis, Melina	Reimb. Meals/IWLA Conference	\$ 30.00
Mid American Energy Company	Electric bill	\$ 15,475.40
Midwest Bus Parts, Inc	Parts/Buses	\$ 762.39
Moore Medical	CPR masks/HS	\$ 307.25
Musician's Friend	Inst. Supplies/MS	\$ 57.16
Napa Of New Hampton	Parts, additive/Bus barn	\$ 381.51
Nasco	Microscopes/MS, Inst.	\$ 1,928.67

	Supplies/Lincoln	
Nashua FFA	National Convention Trip reimbursement	\$ 340.00
New Holland Credit	Adapter/B & G	\$ 5.90
O'Reilly Auto Parts	Parts/Bus barn	\$ 33.53
Otto's Oasis	Landscaping/MS	\$ 2,122.23
Pepper Of Minneapolis	Inst. Supplies/HS, Washington	\$ 666.19
Perry Novak Electric	Wire, conduit, switch/B & G	\$ 98.00
Pitney Bowes	Meter Rental	\$ 156.00
Pollard	Pest Control	\$ 175.00
Powder Craft, LLC	Powdercoat trailer/HS	\$ 700.00
Rahmiller, Amanda	Reimb. Mileage, meals, parking/A4LE Conference	\$ 249.77
Rainbow Resource	Inst. Supplies/Homeschool	\$ 193.70
Reinhart Foodservice, LLC	Supplies, groceries,	\$ 540.00
Roffman Band Service	Repairs, mallets, reeds	\$ 167.39
School Bus Sales Company	Parts/ Bus 20	\$ 724.05
School Health	Gloves, wipes/Special Ed.	\$ 151.00
School Speciality Inc	Inst. Supplies/Washington	\$ 80.25
Schoolpay	Schoolpay service fee	\$ 69.19
Schueth Ace Hardware	Paint, supplies/B & G	\$ 755.44
Shannon, Kara	Reimb. Supplies	\$ 89.46
Spurgin, Bret	Reimb. Supplies	\$ 51.32
Staples Advantage	Inst. Supplies/Hs, Washington, Tech dept.	\$ 513.89
Stitches	Inst. Supplies/MS	\$ 21.34
Storey Kenworthy/Matt Parrott	Inst. Supplies/Washington	\$ 213.17
Superior Lumber Inc	Drywall, lumber, woodfast, supplies	\$ 1,146.25
Texthelp.Com	Subscription/Special Ed.	\$ 145.00
Timberline Billing Service LLC	Medicaid billing services	\$ 3,763.37
Turning Leaf Counseling	Intergrated Mental Health/Nov, Dec	\$ 1,148.00
US Cellular	Cell phones bill	\$ 249.09
Voves, David	Reimb. Supplies, xmas tree	\$ 179.35
Wood River Energy LLC	Gas bill	\$ 9,301.22

Wright Express	Gas card, unleaded	\$ 69.68
Ziegler Inc	Parts/Bus 4	\$ 259.43
<b>Student Activity Fund:</b>		
Amazon	Vests/Soccer	\$ 71.90
American Medical Response	Stand by/Football games	\$ 320.00
Art Wear	Polos/Bowling	\$ 530.00
Becker, Trey	Football official	\$ 70.00
Blumhardt, Wayde	Boys basketball official	\$ 111.17
Bob Rogers Travel	New York band trip 2nd payment	\$ 27,500.00
Cedar River Signs & Designs	Gym seating signs	\$ 173.68
Cedar Valley Printing	Supplies/FFA	\$ 12.49
Cheerleading.Com	Hair bows/Pom Squad	\$ 197.87
Choice Supply	Snacks/Cheerleading	\$ 44.59
Christensen, Tim	Girls Basketball official	\$ 70.00
Clark, Kyle	Boys Basketball official	\$ 95.00
Clear Lake HS	Entry fee/Wrestling	\$ 95.00
Crooks, Darin	Wrestling official	\$ 70.00
Decker Sporting Goods	Nets/Volleyball	\$ 498.00
Dingel, Dennis	Boys and Girls Basketball official	\$ 140.00
Entertainment 365 LLC	DJ/HS FCCLA Dance	\$ 250.00
Fareway Store	Concessions	\$ 528.74
Floyd County Ag Center	Fertilizer & Pesticide/FFA	\$ 3,498.08
Gielau, Al	Boys basketball official	\$ 70.00
Graphic Edge	Uniforms/Cross Country	\$ 576.64
Hauge, Ben	Boys Basketball official	\$ 190.00
Hibbs, Joel	Girls Basketball official	\$ 123.71
Hy Vee	Supplies, Concessions	\$ 59.71
Jackson Street Press Inc	Program Covers/Drama	\$ 202.73
Johnson, Dale	Boys Basketball Official	\$ 70.00
Luckerth, Robert	Wrestling Official	\$ 119.42
Marley, Jay	Wrestling Official	\$ 70.00

Minn Tex Citrus	Fruit/FFA	\$ 22,478.80
Nashua FFA	National FFA Convention Trips	\$ 3,400.00
National FFA Organization	Jackets, ties, scarves/FFA	\$ 1,440.50
Pappas, Nicholas	Girls Basketball official	\$ 70.00
Pepsi-Cola Bottling	Concessions	\$ 1,217.56
Pike, Travis	Wrestling official	\$ 105.89
Ritter, Julie	Reimb. Travel	\$ 173.50
Sahr, Nathan	Girls Basketball Official	\$ 95.00
Sam's Club	Concessions	\$ 526.66
Schofield, Dan	Girls Basketball Official	\$ 95.00
Scott, Tony	Girls and Boys Basketball official	\$ 350.00
Sullivan, Nora	Reimb. Supplies/HS Dance	\$ 11.59
Superior Lumber Inc	Supplies/FFA	\$ 33.02
Thein, Trevor	Girls Basketball official	\$ 140.00
Thompson, Todd	Boys Basketball official	\$ 95.00
Tjaden, Madelyn	Reimb.supplies/HS Dance	\$ 19.56
Vinton-Shellsburg	Entry fee/Wrestling	\$ 15.00
Walderbach, Adam	Boys Basketball official	\$ 105.98
Walderbach, Kurt	Boys Basketball official	\$ 211.78
Wangness, Dave	Boys Basketball official	\$ 95.00
Wenum, Mitch	Boys Basketball official	\$ 95.00
Western Dubuque HS	Entry fee/Wrestling	\$ 100.00
Xperitas	Germany 2018	\$ 8,191.56
Xpressions	T-shirts/Drama	\$ 370.45
<b>Management Fund:</b>		
Sisson And Associates	Add '17 Dodge Caravan	\$ 278.00
<b>Local Option Sales Tax Fund:</b>		
Bankers Trust Company	Interest payment sales tax	\$ 1,000.00
<b>Physical Plant &amp; Equipment:</b>		



Swartzrock Implement	Front Mount Snowblower/B & G	\$ 6,800.00
<b>Debt Service Fund:</b>		
Bankers Trust Company	Trustee Payment fee 2017 sales tax	\$ 107,638.75
<b>School Nutrition Fund:</b>		
Marco, Inc	Printer maintenance/FS	\$ 7.13
Schoolpay	Schoolpay service fee	\$ 479.10
Taher	Operating expenses/November	\$ 48,330.49
<b>Health Insurance Fund:</b>		
Blue Cross Blue Shield Of IA	January billing - weekly draws	\$ 212,500.00
Floyd County Hospital	Employee wellness screenings	\$ 3,724.00
Iowa Individual Health Benefit	2015 Assessment	\$ 3,519.00
<b>Agency Fund:</b>		
Voves, David	Reimb. HS Lounge expense	\$ 156.80

In other correspondence, the December enrollment summary was provided.

The Board discussed other important upcoming dates.

(Macomber/Dight) to enter into closed session per Iowa Code 21.5.1(a) “to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds.” Roll call vote. Motion carried 5-0.

Time In: 7:05 p.m.

Time Out: 7:13 p.m.

(Dight/Macomber) to readmit to the Charles City Community School District the student who was the subject of the previous closed session. Roll call vote. Motion carried 5-0.

(Macomber/Freund) to enter into closed session per Iowa Code 21.5.1(a) “to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds.” Roll call vote. Motion carried 5-0.

Time In: 7:13 p.m.

Time Out: 7:14 p.m.

(Macomber/Freund) to readmit to the Charles City Community School District the student who was the subject of the previous closed session. Roll call vote. Motion carried 5-0.

(Mack/Dight) to enter into closed session per Iowa Code 21.5.1(a) “to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds.” Roll call vote. Motion carried 5-0.

Time In: 7:14 p.m.

Time Out: 7:17 p.m.

(Macomber/Freund) to readmit to the Charles City Community School District the student who was the subject of the previous closed session. Roll call vote. Motion carried 5-0.

(Freund/Dight) to enter into closed session per Iowa Code 21.5.1(e) “to conduct a hearing to suspend or expel a student, unless an open session is requested by the student or a parent or guardian of the student if the student is a minor.” Roll call vote. Motion carried 5-0.

Time In: 7:17 p.m.

Time Out: 7:24 p.m.

(Macomber/Dight) to extend the long-term suspension of the student who was the subject of the previous closed session until March 23, 2018. The student shall be restricted from all school grounds and events (home and away) during the suspension period. Roll call vote. Motion carried 5-0.

President Walker adjourned the meeting at 7:24 p.m.

Terri O’Brien, Board Secretary