

## **Regular Meeting – October 22, 2018**

Unapproved

The Charles City Board of Education met in regular session on Monday, October 22, 2018, in the 7<sup>th</sup> grade learning studio, Charles City Middle School (MS). President Macomber called the meeting to order at 6:15 p.m. Present: Board members Walker, Dight, and Freund and Student Director Tilton. Absent: Board member Mack. Staff members present included Superintendent Fisher and Board Secretary O'Brien. Also present were 11 visitors and staff.

The Mission/Vision statement was read by Director Walker.

(Walker/Freund) to approve the agenda as presented. Motion carried 4-0.

There was no public comment.

Superintendent Fisher reported on Goal 1 Professional Learning activities including: job shadowing, Paper Tiger professional learning, and customer service training; Goal 2 Culture and Climate activities including: cross country and volleyball successes, team leader training on organizational health and thank you to Justin DeVore for organizing tour leaders in each of the buildings; and Goal 3 Facilities and Infrastructure activities including: signage and concrete work and busing redesign.

Director Dight reported on state music qualifiers and Student Director Tilton reported on his food service work.

Director Walker gave a Facilities committee report from their meeting on October 15<sup>th</sup>. Director Mitchell provided a progress report of the various projects underway. They will meet again after the ICAT report from Estes Construction is complete. Director Freund gave a Policy Committee report from their meeting on October 16<sup>th</sup>. One of the policies discussed is on the agenda tonight.

Shari Stoll, German Instructor, introduced Heike Makk, principal of our new German partner school called Freie Schule Anhalt in Kothen in the state of Saxony-Anhalt, Germany. The German group will be leaving the morning of October 26<sup>th</sup>. She spoke of the school's history, academics, preparation for life, and collaboration and partnership with organizations and businesses. She thanked the District and hopes Charles City students visit Germany as well.

Superintendent Fisher shared final certified enrollment information for 2018. In the official certified enrollment count, which is used for determining District funding, the District receives weightings for certain programs such as Home School and English Language Learners. He was pleased to announce our certified enrollment increased by 38.97 students from 1501.65 to 1540.62. The actual students served is different due to open enrollments in and out. He gave a big shout out to Principals Larry Wolfe and Kara Shannon who met with families of students considering Charles City Schools.

Principal Kara Shannon and Instructional Leader, Marie Conklin, presented information on Trauma Informed School's professional learning and strategic planning taking place in the District. A Trauma Informed Leadership Team was formed to spearhead an initiative and model for other staff what trauma informed relationships and behavior expectations look like and what is in store for other staff in the upcoming year. Staff must get to the students bottom needs or it

doesn't matter what teaching is done. Students "Adverse Childhood Experiences" (ACEs) and high stress environments may led to behavior issues. The short term goals of the program include: building relationships with all students to build a culture of safety and setting, communicating and implementing clear and consistent expectations for behavior. The long term goals include: teaching students and parents about stress and raising awareness within the community.

Superintendent Fisher and Directors Macomber and Dight shared their experiences attending the Iowa Association of School Board (IASB) Employee Relations Conference on October 18, 2018 in Des Moines. President Macomber attended sessions on maximizing resources, and labor management committees. Director Dight attended sessions on worker compensation and ensuring school safety. Superintendent Fisher attended sessions on superintendent evaluations and at the board table learning topics. There was much discussion.

(Dight/Freund) to approve the superintendent's evaluation tool and Individual Administrator Professional Development Plan as presented. The documents were approved as a tool in meeting the Iowa Code [284A.7](#) requirement that states the superintendent must be evaluated annually on competence in meeting the Iowa Standards for School Leaders (ISSL) as well as performance/progress toward the superintendent's Individual Administrator Professional Development Plan. He stated he plans to schedule during the first meeting in December and March his midyear reviews. He will share his progress the meeting before each review so the Board may ask questions and review the information. Motion carried 4-0.

In preparation for the IASB legislative platform, delegate assembly, the Board discussed their legislative priorities. Superintendent Fisher highlighted the need for eliminating the sunset on the School penny sales tax, obtaining timely supplemental state aid and allowing more "Home" rule in Schools. In Iowa, School's currently operate under Dillon's rule which gives only those powers expressly conferred by statute. In Home rule the governmental body is given the ability to govern themselves as long as there is not a statute against it.

(Walker/Dight) to approve the School Budget Review Committee (SBRC) application authorizing the request for modified supplemental amount for increasing enrollment of \$264,169.90 and for LEP instruction beyond 5 years in the amount of \$23,904.32. December 1, 2018, is the SBRC application deadline for increasing enrollment, open enrollment out, and Limited English Proficiency (LEP) instruction beyond 5 years. This application is for supplemental amount only. The Board may or may not choose to levy property tax for the modified supplemental amount when they approve the budget in April. Motion carried 4-0.

(Walker/Freund) to approve the bid from Hoglund Bus Company for a 25 passenger 4 chair gas lift bus for \$87,977. The lift bus will be paid from special education funding. Two bids were received. Motion carried 4-0.

(Freund/Walker) to approve the first reading of Board policy, #401.7, Employee Travel Compensation as presented. The Policy Committee met to discuss policy changes. Our current policy limits the reimbursement amount for breakfast at \$6, lunch at \$8 and dinner at \$15. A survey of conference schools determined that all but one other school in the conference do not set limits. Meal expense reimbursement should be reasonable for the location and nature of the event. Motion carried 4-0.

(Walker/Freund) to approve the consent agenda items as presented.

- Approval of the resignation of Paul Krueger as Maintenance Worker effective 10/29/18.
- Approval of Kaleb Ross as a bowling team volunteer worker.
- Approval of the following classified employee transfers.

<b>Employee</b>	<b>Previous Position</b>	<b>New Position</b>
Kim Carmen	Part time Route Driver	Full time Route Driver/Custodian
Sonja Cotton	Part time Route Driver	Full time Route Driver/Custodian
Susie Smith	Part time instructional assistant	Full time instructional assistant /native language interpreter

Motion carried 4-0.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, November 12, 2018 at Lincoln Elementary.

(Dight/Walker) to move to closed session per Iowa Code 21.5.1(j) to discuss the sale of particular real estate only where premature disclosure could be reasonably expected to decrease the price the governmental body would receive pay for that property. The sale of the North Grand Building will discussed. Roll call vote. Motion carried 4-0.

Time In: 7:28 p.m.

Time Out: 7:44 p.m.

President Macomber adjourned the meeting at 7:44 p.m.

Terri O'Brien, Board Secretary