

Regular Meeting – February 4, 2019

Unapproved

The Charles City Board of Education met in regular session on Monday, February 4, 2019 in the 7th grade learning studio, Charles City Middle School (MS). President Macomber called the meeting to order at 6:15 p.m. Present: Board members Walker, Dight, Freund, and Mack. Absent: Student Director Tilton. Staff members present included Superintendent Fisher and Board Secretary O'Brien. Also present were six visitors and staff. The regular scheduled meeting on February 11, 2019 was rescheduled to February 4, 2019 since several board members were not available for the meeting on February 11th.

The Mission/Vision statement was read by Director Dight.

(Walker/Freund) to approve the agenda as presented. Motion carried 5-0.

President Macomber read the statement explaining the process to make public comment. There was no public comment.

Superintendent Fisher reported District progress on the three Board/Superintendent goals: professional learning, culture & climate and facility projects.

- The District has been asked several times to present at various conferences, School Administrators of Iowa, Iowa Association of School Boards, etc. We also have two administrators mentoring new leaders in other districts.
- Administration is taking time to review different programs that could assist us with strategic planning. Para educator hiring should be completed by the end of the month. A new hiring process is being used to select the best person for the position. Through a great partnership with the police department, Jordy, the Charles City police dog, did a routine sweep of the HS, nothing was found.
- The Facilities staff was thanked for all the winter clean up and keeping our Charles City family safe.

There were no committee reports.

Shawn Foutch, JMAE, LLC and Foutch Properties, an Iowa based company, has submitted a letter of intent to purchase the 1932 section of the North Grand Building (NGB) for \$1. He shared information about his company and his redevelopment plans. His company specializes in historic rehabilitation and has a proven track record rehabilitating old school buildings in Shelby, Algona, Fort Dodge and Storm Lake. No action will be taken while the purchase, development and condominium agreements are finalized. The funding for the 6-million-dollar project would come from tax credits, TIF rebates, long term debt issuance and cash contributions by Foutch Properties. The city, school and Foutch Properties all play a part in finalizing the agreement. It may take approximately 3 years to finish, 2 years for developing the plans and securing financing and 1 year for construction.

He expects the 1932 section of NGB will house 35-40 market rate apartments, a mixture of studio, 1 and 2 bedrooms. The plan includes retaining the auditorium for resident, community and school use, and includes space for laundry, fitness center, open community space and other amenities.

The 1970 addition to the NGB would be sectioned off and retained by the District. Superintendent Fisher explained the District needs space for the Iowa BIG north program, home school assistance program and central services so the 1970 section of the NGB can be put to good use. There has also been requests from outside entities to use some of the space.

Linda Tjaden, Floyd County Supervisor, explained although nothing has been voted on, the county is looking into possibly using the 1932 section of NGB while the courthouse/jail project is being constructed and prior to development of the NGB property.

Director Walker commented he is really impressed with Foutch Property work and thinks this is a phenomenal project.

President Macomber in recognition of National School Counseling Week and to recognize the hard work of our School counselors Sandy Thomson (Washington), Scotti Hagensick (grades 3-6), Brooke Hottle (MS/HS), and Chealsey Moen (HS) read the following Proclamation:

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school;

Therefore, the Charles City Community School District, does hereby proclaim February 4–8, 2019, as National School Counseling Week.

Superintendent Fisher provided an update on the athletic complex. February 23, 2019 there will be a sports complex banquet fundraiser at the Youth Enrichment Center, Floyd County Fairgrounds. There are only eight tickets remaining. He thanked committee members, Dana Sullivan, Brian Bohlen and Tyler Downing for their work on the committee.

(Walker/Dight) to approve the senior leadership team terms and conditions of employment for the 2019-20 contract year as presented. The terms and conditions of employment for the administrators and directors have been combined into the Senior Leadership Team handbook. The plan is to expand the handbook to include senior leader duties. Motion carried 5-0.

(Walker/Freund) to approve the general service agreement with Group Benefit Partners for calendar year 2019 for an annual fee of \$30,000 as recommended. The agreement while offsetting some of the duties currently performed by Central Services, will provide staff with efficiencies thru on-line open enrollment, 24/7 benefit access, and voluntary benefit offerings. Motion carried 5-0.

(Dight/Freund) to approve the final specifications and contract for the High School Section L reroofing project and award a contract to Northern Cedar Service Co. for \$64,188 as presented. Roof Section L is approximately 6922 sq. ft. is east of the HS cafeteria building structure located just north of the gymnasium. Motion carried 5-0.

(Freund/Walker) to approve the final specifications and contract for the High School Section N reroofing project and award a contract to Northern Cedar Service Co for \$43,212 as presented. Roof Section N is approximately 3850 sq. ft. east of the HS cafeteria building structure located just north of the gymnasium. Motion carried 5-0.

(Walker/Dight) to approve the final specifications and contract for the Washington L shape reroofing project and award a contract to Midwest Roofing Company for \$21,500 as presented. This roof is located in the middle of the building structure and north of the main entrance. Motion carried 5-0.

(Dight/Freund) to approve the snow makeup date changes to the 2018-19 school calendar as recommended. Supt Fisher explained with all of the snow days the Senior Leadership Team, in collaboration with Team Leaders and input from our associations have found a solution.

- Professional Learning Days on February 18, March 29, and April 19 will now be school days for students. The dismissal time will be 12:50 p.m. for High School/Middle School and 1 p.m. for Elementary Schools.
- Add two teacher work days to the end of the school calendar.
- Require teachers to make up 16 hours of flex time in after contract hours, on weekends/non-teach days, or in June after school is out.
- Any additional snow dates for students will extend the calendar into June.

Motion carried 5-0.

(Freund/Walker) to accept the January 2019 financial reports as presented. Motion carried 5-0.

Board member Dight requested personnel resignations be removed from the consent agenda and acted on separately.

(Walker/Freund) to approve the consent agenda items excluding the personnel resignation.

- Approval of the minutes of the regular meeting held on January 14, 2019.
- Approval of the monthly bills for February 2019.
- Approval of the following appointment contingent upon completion of positive background checks. Also appointments are contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment.

Name	Position	Amount	Start Date
Patricia Kilby	Bus Driver/Custodian	\$16.52 bus/ \$16.09 custodian	1/29/19

- Approval of the classified employee transfers for:

Employee	Previous Position	New Position
Jesusita Smith	Instructional Assistant Special Education and Native Language Interpreter	Native Language Interpreter

Sarah Vanderwerf	Administrative Support Specialist-1 (Campus Clerical Focus)	Administrative Support Specialist-2 (Clerical and Special Education Focus K-12)
------------------	---	---

- Approval of the Floyd County Emergency Management Commission agreement for the temporary use of District facilities designated for use as a public shelter during a declared or undeclared natural disaster.
- Approval of the 2018-19 contract amendment with Floyd, Mitchell, Chickasaw (FMC) Early Childhood Iowa (ECI) board, and the FMC ECI area provider, Learning Connections. The funding amount will increase by \$811 for a new total budget of \$16,311.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Advanced Systems, Inc.	Copier Maint/CO 12/27/18-1/26/19	\$ 129.98
Amazon	Inst Supp/Wash/Bailey	\$ 730.38
American Institutes For Research	18-19 Summative Assessment/ELL	\$ 1,253.00
Arnold Motor Supply, LLP	Parts/Bus Barn	\$ 25.78
Aromas	Drinks/HS Culture & Climate Event	\$ 125.90
ASCD	Subscription/HS/Voves	\$ 95.00
Basketball-Goals.Com	Basketball Hoop Motor/B & G	\$ 1,397.00
Breitbach Chiropractic	Physical/R Fisher	\$ 70.00
CAM Community School District	Iowa Connections Academy	\$ 3,493.64
CarQuest Auto Parts Of CC	Parts/Bus Barn	\$ 108.74
Central Rivers Area Education Agency	Posters/Linc/Hagensick	\$ 11.90
Century Link	Phone	\$ 1,612.88
Cerebellum Corporation	Inst Supp/Wash/Thomson	\$ 127.85
Charles City Foster	Fostergrandparent Transit Tickets/January	\$ 140.00
Charles City Press	Reg Session 1/14/19	\$ 328.50
Choice Supply	Inst Supp/Wash/Kobliska	\$ 1,156.75
City Of Charles City	Water	\$ 3,194.02
Comet Bowl	Bowling/Rise Program/Caffrey	\$ 150.00
Cyclone Awards & Engraving Inc.	Name Tags/Student Ambassadors/J DeVore	\$ 118.45
Datio	Datio/Comet Cafe	\$ 49.00
Decker Sporting Goods	Infant Onsies/J DeVore	\$ 251.00

Flinn Scientific	Inst Supp/HS/Gomez	\$ 81.90
Gage Plumbing & Heating, Mick	Insulation Tape/B & G	\$ 20.10
Hamm, Brooke	Reimb Travel	\$ 32.16
Heartland Paper Co	Cleaning Supplies/B & G	\$ 1,931.48
Hilton Hotels	Lodging/NAGC Conf/Grob/Prichard	\$ 3,112.94
Hobert, Diane	Reimb Travel	\$ 54.50
Hy Vee	Misc Supplies	\$ 602.53
Insect Lore	Inst Supp/Wash/Kindergarten	\$ 118.91
Iowa Department Of Human Services	Child Care Licensing/K Shannon	\$ 75.00
ISPRA	ISPRA Fall Conf Reg/J DeVore	\$ 95.00
John Deere Financial	Misc Supplies	\$ 263.20
Kwik Trip	Diesel/Gasahol	\$ 4,995.85
L & J Welding	Angle Iron/B & G	\$ 19.00
Lessin Supply Company	Supplies/B & G	\$ 74.48
Lore, Bonnie	Reimb Vests	\$ 34.22
Marco, Inc	Copier Maintenance	\$ 1,127.26
Mediacom	Internet/Alt HS/1/17/19-216/19	\$ 129.95
Mid American Energy Company	Electric/Gas	\$ 15,274.90
Mid West Roofing Company	MS Roof Repairs/B & G	\$ 259.90
Midwest Bus Parts, Inc	Parts/Bus Barn	\$ 179.75
Mike's C & O Tire Service	Tires/Bus Barn	\$ 814.34
Miller, Julie	Mother Memorial	\$ 30.00
Miller, Lisa	Reimb Bags/Swag Bags	\$ 15.00
Ministry Insights	(9) Online Strengths Assessments/Fisher	\$ 242.55
National History Day	Exhibt Boards/MS/Prichard	\$ 180.00
O'Reilly Auto Parts	Parts/Bus Barn	\$ 222.30
Parts Town, Llc	Seal Kit/B & G	\$ 227.89
Pepper Of Minneapolis	Inst Supp/HS/Rhine	\$ 250.92
Performance Foodservice TPC	Groceries/HS Home Ec	\$ 587.68
Pollard	Pest Control	\$ 175.00

Premier Furniture & Equipment, LLC	Tables/Stools/MS	\$ 14,639.68
Quill	Supplies/Elem Library	\$ 50.50
R & S Mowing LLC	Ice Melt/B & G	\$ 1,151.50
R.K. Backflow Testing	MS Backflow Test/B & G	\$ 225.00
Rainbow Resource	Inst Supp/Homeschool	\$ 72.52
Really Good Stuff	Inst Supp/Wash/Eiklenborg	\$ 664.80
Reinhart Foodservice, LLC	Supplies/Daily Grind	\$ 246.56
Rieman Music	Inst Supp/HS/Gassman	\$ 268.30
School Health	Supplies/Nurse	\$ 141.69
Schoolpay	School Pay Service Fee	\$ 32.30
Schueth Ace Hardware	Misc Supplies	\$ 333.97
Shannon, Kara	Reimb Pizzas/Wash Check In Check Out	\$ 20.85
Sisson And Associates	Hayride Insurance/Elem Pto	\$ 137.50
Smith, Susie	Reimb Travel	\$ 23.54
Social Thinking	Zone Of Regulations/Wash/Conklin	\$ 717.89
Staples Advantage	Misc Supplies	\$ 348.21
Stock Glass	Glass/B & G	\$ 365.60
Stoll, Shari	Reimb Supplies	\$ 25.78
Superior Lumber Inc	Supplies/B & G	\$ 114.71
Taher	Vending Machine Supplies/HS Smart Lunch	\$ 121.40
Target	Weighted Blankets/HS/Holbach	\$ 148.38
Tudor, Jeanine	Reimb Popcorn	\$ 47.96
Voves, David	Reimb Meal/Support Beginning Teacher Con	\$ 31.27
Walmart.Com	Inst Supp/Wash/Bailey	\$ 55.90
Wood River Energy LLC	Natural Gas	\$ 21,116.55
Student Activity Fund:		
Allman, Steve	Basketball Official	\$ 121.07
American's Fundraising Express	Fundraisers/GAPP	\$ 240.00
Atlantic Cocoa-Cola	Concessions	\$ 496.64
Bond, Monte	Basketball Official	\$ 95.00
Championship Productions	Video/Cheerleading	\$ 29.98
Crooks, Darin	Wrestling Official	\$ 140.00

Decker Sporting Goods	TShirts/NEIC Wrestling	\$ 612.40
Gielau, Al	Basketball Official	\$ 160.00
Group Travel Planners	Hamilton Trip/3rd Installment/HS Band	\$ 5,200.00
Hoffert, Casey	Basketball Official	\$ 95.00
Holthaus, Jordan	Wrestling Official	\$ 70.00
Hoodjer, Galen	Basketball Official	\$ 70.00
Hudl	Silver Additional/Wrestling	\$ 400.00
IFCA	Membership/Football	\$ 55.00
IHSBCA	Coaches Clinic	\$ 120.00
Ingels, Chad	Basketball Official	\$ 95.00
Johanns, Joshua	Wrestling Official	\$ 70.00
John Deere Financial	Cooler/Tent/Stove/Softball Fundraiser	\$ 404.92
Johnson, Dale	Basketball Official	\$ 140.00
Kenyatta's Sound	Dance DJ/Pom Squad	\$ 270.00
Kuethe, Tim	Basketball Official	\$ 104.90
Kwik Trip	Fuel Cards/GAPP Fundraiser	\$ 5,092.00
Lundtvedt, Dwayne	Wrestling Official	\$ 134.14
Marley, Jay	Wrestling Official	\$ 122.26
Middendorf, Aaron	Basketball Official	\$ 113.15
NCIBA	Reg/Jazz/HS/Gassman	\$ 100.00
Oakes, Cody	Basketball Official	\$ 95.00
Pepper Of Minneapolis	Supplies/HS/Gassman	\$ 65.99
Pump, Marty	Basketball Official	\$ 70.00
Rada Mfg Co.	Fundraiser/HS Band/Gassman	\$ 1,450.20
Rieman Music	Supplies/HS/Gassman	\$ 38.68
Rose Brand	Curtain Repair Parts/Drama	\$ 216.45
Rustad, Duane	Basketball Official	\$ 70.00
Schoolpay	School Pay Service Fee	\$ 0.15
Scott, Tony	Basketball Official	\$ 140.00
Sickles, Daniel	Basketball Official	\$ 95.00
Steege, Nate	Basketball Official	\$ 95.00

Taher	Concessions	\$ 1,165.06
Varsity Spirit Fashions	Body Suits/Pom Squad	\$ 280.90
Athletic Complex Project Dev Project:		
Amazon	Raffle Tickets/Pens/Athletic Complex Banquet	\$ 90.33
Central Rivers Area Education Agency	Posters/Athletic Complex Banquet	\$ 60.00
Custom Ink	Cups/Can Coolers/Athletic Complex Banquet	\$ 1,160.00
Physical Plant & Equipment:		
Central Lock Security	Wash Door Project (19-20 Project)	\$ 655.50
First Congregational Church	Carrie Lane Rent/February 2019	\$ 420.00
School Nutrition Fund:		
Marco, Inc	Copier Maintenance	\$ 29.36
Schoolpay	School Pay Service Fee	\$ 508.20
Agency Fund:		
Amazon	Rope/Tape/Harnesses/Helmets/Landing Mats/Rock Climbing Wall/Pittman	\$ 2,241.57
Casey's General Stores, Inc	Pizzas/IBN Meeting	\$ 232.97
Decker Sporting Goods	Socks/Spirit Shop	\$ 547.00
JTees Design	Jackets/TShirts/Spirit Shop	\$ 421.00
Screen Prints To Go	Jackets/Spirit Shop	\$ 281.92
Superior Lumber Inc	Supplies/Rock Climbing Wall/Pittman	\$ 93.37

(Dight/Walker) to approve the resignation of Rick Gabel, MS principal, effective 6/30/19 with thanks for this years of service and hard work. Motion carried 5-0.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, February 25, 2019.

President Macomber adjourned the meeting at 7:17 p.m.

Terri O'Brien, Board Secretary