

Regular Meeting – March 19, 2018

Unapproved

The Charles City Board of Education met in regular session on Monday, March 19, 2018, in the 7th grade learning studio, Charles City Middle School (MS). President Walker called the meeting to order at 6:00 p.m. Present: Board members Dight, Freund, Mack, and Macomber and Student Director Knecht. Absent: none. Staff members present included Superintendent Dr. Cox and Board Secretary O’Brien. Also present were approximately 22 visitors and staff.

The Mission statement was read by Director Mack.

(Macomber/Freund) to approve the agenda as presented. Motion carried 5-0.

Public comment was heard from two individuals. Linda Brant shared that no one on staff has theatre experience, so she has given packets to each board member about theatre-specific needs for the new auditorium. Angie Sinwell spoke on behalf of Ryan Fank and the wrestling program.

Dr. Cox congratulated the Ashlyn Bauer and Lily Woodard who will be performing at the all-state individual speech festival and to Cade Hemesath and Jack Molstead earning all-state accolades in basketball.

Director Freund shared the MS play, “The Enchanted Bookshop”, was a great performance.

Reports from the Buildings & Grounds, Communications & Public Relations, Negotiations & Compensation, and Policy Committees and County Conference Board were received.

Job shadowing reports were heard from President Walker, and Directors Freund, and Mack.

The District requested and shared cost estimates for High School (HS) modernization concepts not included in the original design. This list was developed after receiving input from staff and the community.

ITEM	SQUARE FEET	COST
ATHLETICS:		
New weight room	3000 SF	\$750,000
Relocate basement locker rooms to existing wrestling room (heavy renovation – requires construction of a new wrestling room)	3360 SF	\$500,000
Renovate portion of basement locker rooms for drama storage (North Grand Building has 2500 SF)	2500 SF	\$125,000
DRAMA/FINE ARTS:		
Add fly loft – without rigging		\$500,000
Add fly loft – with rigging		\$750,000
Add orchestra pit under stage		\$550K - \$600K
Add orchestra pit thrust stage		\$100K - \$150K
Drama storage under main auditorium seating	2500 SF	\$437,000
Sound/tech room (already included in design)		
Add corridor through MS courtyard	600 SF	\$152,000

There was much discussion. The Board is asking for feedback on the additional costs in the same manner as the original design. The additional concepts could add around \$3,000,000 to the cost. The community needs to weigh in on whether the new items are an extravagance or something they can support. Director Macomber would like to see the price tag for each area in the original design.

There was one public comment from Rob Pittman supporting the new weight room and drama pit either under or thrust stage. These items would have the most connection to students.

Prior to public comment on the proposed 2018-19 budget reductions Dr. Cox shared that he would like to wait until April 9th to take final action on the recommendation. He is looking into potential operational sharing between Charles City and one or more neighboring districts to generate additional revenue as a way to offset some of the reductions.

The anticipated reduction of \$575,000 is due to multiple factors. The District has experienced declining enrollment which has resulted in less revenue. Additionally, some of our PPEL/sales tax expenses have shifted to the General Fund, the Juvenile Court System cut our funding for the Juvenile Court School Liaison, we lost the ability to code a class size reduction teacher to Title II, and potential increases in staff costs after settling with the associations.

The following people spoke regarding the proposed reductions:

- John Lawrence advocated for keeping a third wrestling coach.
- Lori Koresh stressed the importance of having three wrestling coaches.
- Carter Profitt favors a new weight room to help athletes get better, which could have positive ripple effects financially for the school district.
- Rob Pittman asked if the cost savings of the four coaching positions, especially the girls program, outweighs the relationships that will be lost if we cut those positions.
- Angie Sinwell spoke again, stressing the need for keeping all extracurricular activities as a motivator for students to keep grades up, so they can participate.
- Rusty Hagarty has been helping with the youth wrestling program. He wants to keep the coaches we have.
- Lori Koresh came back to the microphone to ask for support from administrators during the wrestling season.
- Jack Sindlinger supports keeping the wrestling coaches and shared different ways that they have helped wrestlers this year.
- Matt Sindlinger pointed out that everyone here wants what's best for kids. Maybe we need to rethink the way we approach budget cuts, etc.

- Kara Shannon echoed what Matt said about the need to think differently. She does not believe reducing an elementary teachers is the right place to cut expenses. We need a creative way to reduce expenses.
- Amy Staudt stressed that this year has been a great year in the wrestling program. She would like to see it remain so the program can grow.

President Walker thanked those who shared concerns with the Board.

The Board reviewed a handout showing a 2018-19 certified budget proposal. The proposed property tax rate would go from \$12.742 to \$12.746, less than ½ cent increase, and the income surtax rate would remain the same. The proposed budget includes the same discretionary program funding as the 2017-18 budget. The Board requested no changes. Action to direct publication of the 2018-19 certified budget will be included on the March 26th Board agenda.

(Dight/Macomber) to approve the budget guarantee resolution as follows: “Resolved, that the Board of Directors of the Charles City Community School District, will levy property tax for the fiscal year 2018-2019 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa”. In order to receive the budget guarantee, eligible districts must adopt a local board resolution. The budget guarantee is available for districts with declining enrollment to “guarantee” funding does not drop below 101% of the Fiscal Year (FY) 2018 regular program budget. The budget guarantee for 2018-19 is \$76,422. Motion carried 5-0.

(Mack/Freund) to approve the agreement for the Joint Operation of Local Access Cable Channels expiring June 30, 2020. The current agreement with the City, Chamber and Community Revitalization approved in 2015 concluded on June 30, 2017. The District provides access for use by the citizens of Charles City in producing programs for transmission over the Public Access Network (PAN). The City, in consideration for the use of facility space and the use of technical services of District personnel, pays the District an annual contribution of \$37,797 in FY 18, \$40,489 in FY 19 and \$41,906 in FY 20. Motion carried 5-0.

(Freund/Macomber) to accept the February 2018 financial reports as presented. Motion carried 5-0.

(Macomber/Dight) to approve the consent agenda items as presented.

- Approval of the minutes of the regular meetings held on February 12, 2018 and February 26, 2018.
- Approval of the monthly bills for March 2018.
- Approval of the resignation of Amanda Achenbach as special education teacher and MS girls track coach effective at the end of the school year.
- Approval of the appointments of Cady Mead as 8-12 family consumer science teacher and Shari Bender as 8-12 German teacher. The amount of the contract and start date will be finalized after the 2018-19 collective bargaining agreement is approved. All appointments are contingent upon release from current contract and completion of positive background checks and successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

- Approval of the list of 2018 Charles City High School graduating seniors including Carrie Lane graduates.
- Approval of the cooperative agreement for pre-service clinical placement with University of Northern Iowa for the 2018-19 academic year.

Motion carried 5-0.

Vendor Name	Vendor Description	Amount
Operating Fund:		
A & P Food Equipment	Ignitor/B & G	\$ 179.93
Aces	Safety Net Backup/Tech Dept.	\$ 403.00
Advanced Systems, Inc.	Copier Maintenance	\$ 576.75
Ag Vantage FS, Inc	LP Fuel/Bus Barn	\$ 894.00
Ahlers & Cooney, P.C.	Legal Services	\$ 354.00
Amazon	Inst. Supplies, Books, Clock	\$ 691.90
Arnold Motor Supply, LLP	Parts/Bus Barn	\$ 104.44
Asset Genie, Inc	Displays/Batteries/Tech Dept.	\$ 1,927.00
Bancard Center	Nurtured Heart conference,Lodging, Conferences	\$ 5,111.22
Bell Piano Service	Piano tuning/HS	\$ 270.00
Big Brothers Big Sisters Of Northeast Iowa	Reimb. January mentoring expenses	\$ 4,908.34
BLDD Architects	HS Design	\$ 334.50
Brandenburg's House Of Violins	Repairs/HS	\$ 125.00
Breitbach Chiropractic	Physicals	\$ 210.00
Carolina Biological	Inst. Supplies/HS	\$ 24.82
CarQuest Auto Parts Of CC	Parts/Bus Barn	\$ 548.10
Cedar Falls Community Schools	River Hills Tuition/Level 3	\$ 27,003.60
Central Rivers Area Education Agency	2017-18 PD on-line, Conferences	\$ 858.35
Century Link	Phone Bill	\$ 78.22
Century Link	Phone Bill	\$ 1,515.48
Charles City Press	Legal notice, Regular sessions	\$ 395.40
Choice Supply	Inst. Supplies/MS, Lincoln, Washington	\$ 378.75
City Laundering Co.	Towels/Bus Barn	\$ 58.92
City Of Charles City	Water bill	\$ 3,591.52
Congregate Meals	Fostergrandparent meals	\$ 224.00
DBQ Project, The	On-line access/HS	\$ 14,350.00

Demco	Supplies/Burnham	\$ 182.51
Des Moines Register	Subscription/MS Library	\$ 336.38
DeVore, Justin	Reimb. Mileage/Osage Video Services	\$ 23.54
Doors, Inc	Keys/MS	\$ 296.00
Eiklenborg, Carrie	Reimb. Conference registration	\$ 125.00
Fareway Store	Food, supplies/Elem Carnival, HS Home Ec	\$ 1,159.63
Flinn Scientific	Inst. Supplies/HS	\$ 202.15
Follett School Solutions	Books/Burnham	\$ 1,150.97
Follett Software Company	Books/Burnham	\$ 147.89
Gage Plumbing & Heating, Mick	Service call, Wax ring/B & G	\$ 391.02
Grainger	Bearing assembly,impeller,seal kit/B & G	\$ 181.09
Hanes, Ann	Reimb. Supplies, frames	\$ 1,162.42
Hardy, Jena	Reimb. Supplies	\$ 311.30
Harrison Truck Centers, Inc	Parts/Bus Barn	\$ 113.40
Heartland Paper Co	Inst. Supplies/HS, Cleaning supplies/B & G	\$ 2,995.81
Heeren, Jill	Reimb. Supplies, fuel, meals	\$ 81.49
Hy Vee	Inst. Supplies, snacks, groceries	\$ 801.92
IC Schools	Reimb. Lodging/Literacy conference	\$ 162.20
Iowa Communications Network	February port fee	\$ 422.55
Iowa Department Of Human Services	Feb 2018 Non Federal Share of Medicaid	\$ 50,171.24
Iowa Dept Of Transportation	Fostergrandparent diesel	\$ 229.43
Iowa High Schl Music Asn	Entry fees	\$ 1,704.00
Iowa School For The Deaf	Interpreter services/December & January	\$ 6,365.00
Iowa Title & Realty Company	NGB Title research	\$ 610.00
ISNO-Iowa School Nurse Organization	Conference registration/Landers	\$ 205.00
Jackson Street Press Inc	Postcards/MS	\$ 140.78
Jendro Sanitation	Januray & February services	\$ 3,422.09
John Deere Financial	Inst. Supplies/HS, Supplies/B & G	\$ 704.19
Kwik Trip	Gas and Diesel	\$ 7,062.71
L & J Welding	Inst. Supplies/HS, pipe	\$ 68.35

Lamination Depot.Com	Inst. Supplies/Washington	\$ 273.11
Laminator.Com	Laminator, workstation, trimmer, film	\$ 2,259.99
Landers, Karen	Reimb. Supplies	\$ 62.34
Learning Supply	Inst. Supplies/HS, MS, Special Ed.	\$ 471.02
Lessin Supply Company	Inst. Supplies/MS, supplies	\$ 551.16
Lundberg, Dene'	Reimb. Supplies	\$ 111.10
Marco, Inc	Copier maintenance, staples	\$ 2,835.35
Mason City Comm. Schools	Tuition/Level 1	\$ 2,470.00
Mid American Energy Company	Electric bill	\$ 23,950.06
Midwest Bus Parts, Inc	Parts/Bus barn	\$ 166.77
Midwest Computer Products Inc	Projector/HS	\$ 449.00
Midwest Sheltie Rescue	Memorial	\$ 30.00
Napa Of New Hampton	Diesel additive, parts/Bus barn	\$ 507.54
Nashua-Plainfield Schools	Tuition/Level 1	\$ 5,319.00
National Council Of Teachers Of English	2017 annual convention	\$ 910.00
New Hampton Schools	Concuurent courses/HS Student	\$ 382.02
New Holland Credit	Parts/Snowblower	\$ 427.99
Niichel, Kim	Reimb. Supplies	\$ 58.14
Northland Products Company	Oil/Bus barn	\$ 591.50
O'Reilly Auto Parts	Parts/Bus barn	\$ 99.03
One Source The Background Check Company	Background checks	\$ 110.00
Pepper Of Minneapolis	Inst. Supplies/HS, MS, Lincoln	\$ 1,239.18
Perry Novak Electric	Enclosure cover/B & G	\$ 109.22
Pitney Bowes	Postage for meter machine	\$ 2,721.95
Pizza Ranch	Meals/MS	\$ 181.46
Plank Road Publishing, Inc	Inst. Supplies/Lincoln	\$ 55.35
Pollard	Pest Control	\$ 350.00
Postmaster	Postage due account	\$ 25.00
Prairie Meadows Hotel	Lodging/AEA Legislative	\$ 119.84
Quade, Tammy	Reimb. Carnival prizes, supplies	\$ 119.59
Rainbow Resource	Inst. Supplies/Homeschool	\$ 306.94
Red Roof Inn Ames	Lodging/All State	\$ 1,209.52
Reinhart Foodservice, LLC	Supplies/Daily Grind, Groceries/Comet Café	\$ 1,293.81

Rieman Music	Inst. Supplies/HS	\$ 299.67
School Bus Sales Company	Parts/Bus barn	\$ 119.34
School Health	Supplies/Special ed	\$ 202.50
SchoolPay	School Pay service fee	\$ 113.33
Schueth Ace Hardware	Inst. Supplies/HS, supplies/B & G	\$ 330.89
Shar Music	Inst. Supplies/HS	\$ 117.20
Spurgin, Bret	Reimb. Fuel, supplies	\$ 86.20
Staples Advantage	Inst. Supplies/HS, Washington, Supplies	\$ 828.19
Stitches	Inst. Supplies/MS	\$ 53.99
Street Smarts LLC	Drivers Ed/Winter 2018	\$ 5,091.00
Super Teacher Worksheets	Subscription/ELL	\$ 19.95
Superior Lumber Inc	Inst. Supplies/HS, Supplies/Project 18	\$ 1,321.38
Taher	Meals, snacks, vending machine supplies	\$ 2,302.52
Teacher Created Resources	Inst. Supplies/Lincoln	\$ 46.96
Teachers Discovery	Voces Subscription/HS	\$ 299.00
Timberline Billing Service LLC	Medicaid billing services	\$ 4,239.96
Triumph Surplus	UPS, Radon Tests	\$ 47.35
US Games	Inst. Supplies/MS	\$ 92.99
USIC Locating Services, LLC	Iowa Locates/Tech Dept	\$ 437.10
Waverly-Shell Rock Community Schools	Lied Center Tuition/Level 3	\$ 10,008.92
West Delaware County Comm School District	Tuition/Level 1, 3	\$ 6,195.40
West Music Company	Inst. Supplies/HS	\$ 51.20
West Music	Inst. Supplies/HS	\$ 327.91
White, Jesse	Reimb. Supplies	\$ 132.34
Wolf, Rachel	Reimb. Supplies	\$ 114.20
Wood River Energy LLC	Gas bill	\$ 16,589.26
Wright Express	Unleaded gas bill	\$ 128.75
YMCA	Reimb. Treadmill Lanyards	\$ 40.52
Ziegler Inc	Parts/Bus Barn	\$ 766.60
Student Activity Fund:		

Allman, Steve	Boys basketball official	\$ 126.68
Amazon	Supplies/Conklin	\$ 54.85
Anderson's Middle Zone	Supplies/Prom	\$ 3,372.18
Apple Computer Inc	IPOD touch/Athletics	\$ 199.00
Applied Concepts, Inc/Stalker Radar	Radar Gun/Baseball	\$ 499.00
Bancard Center	Supplies/D. Bohlen, Lodging/Baseball clinic	\$ 464.82
Barlas, Michelle	Choreography/Cheerleadin	\$ 290.00
BEC Foods	Fundraiser/HS	\$ 5,001.25
Bob Rogers Travel	New York Band Trip Final Payment	\$ 62,847.00
Columbus Catholic High School	Entry fee/Bowling	\$ 40.00
Conklin, Marie	Reimb. Supplies	\$ 37.25
Costumer, The	Supplies/Conklin	\$ 99.78
Cunnings, Keisha	reimb. Pom squad supplies	\$ 71.19
Decker Sporting Goods	Tshirts/MS band, Hip numbers/Track, Supplies	\$ 2,229.90
Decorah High School	ASPI Online/Girls track	\$ 330.00
Dingel, Dennis	Boys Basketball Official	\$ 70.00
Fareway Store	Concessions	\$ 181.90
Floyd County Relay For Life	Donation/NHS	\$ 48.20
Frese, Jeff	Boys Basketball Official	\$ 95.00
Graphic Edge	Shipping, Tshirts/Pom Squad	\$ 19.13
Hauge, Ben	Boys Basketball Official	\$ 95.00
Hawkeye Stages	Charter Bus/FFA ski trip	\$ 1,333.00
Hy Vee	Supplies/NHS, MS, Conklin	\$ 137.72
IAHSACA	Annual Membership/Soccer	\$ 30.00
Iowa High Schl Athletics	Boys Substate Basketball	\$ 11,874.00
Iowa High Schl Speech Asn	Entry fees	\$ 381.00
Johnson, Dale	Boys Basketball official	\$ 70.00
Jostens	Yearbooks/HS	\$ 12,099.72
Kwik Trip	Concessions	\$ 68.81
Lake Mills High School	Entry fee/Boys Track	\$ 70.00

Michelle Skarpness Photography	Poster/Boys Basketball	\$ 125.00
Music Theatre International	Supplies/Sturtevant	\$ 443.07
My Place Hotel-Ankeny, IA	Lodging Cheerleadin/State Wrestling	\$ 1,226.29
Oakes, Cody	Boys Basketball official	\$ 95.00
Pepsi-Cola Bottling	Concessions	\$ 1,881.95
Rahmiller, Ryan	Reimb. Medicine balls	\$ 119.60
Rogue Steel	Supplies/Sturtevant	\$ 1,041.49
SchoolPay	SchoolPay service fee	\$ 140.84
Sleep Inn	Lodging/State Jazz Judges	\$ 145.60
Spurgin, Bret	Reimb. Entry fee/Judging contest	\$ 50.00
Staples Advantage	Supplies/Conklin	\$ 51.98
Stumps	Supplies/Prom	\$ 141.98
Sullivan, Tom	Boys Basketball Official	\$ 70.00
Sundown Mountain	Admission/FFA Ski Trip	\$ 1,047.00
Superior Lumber Inc	Inst. Supplies/MS	\$ 69.64
Thompson, Todd	Boys Basketball official	\$ 95.00
True Pitch Inc	Pitching mound/Baseball	\$ 2,525.00
UNI Athletics-Iowa Boys Hs Meet	entry fees/Boys Track	\$ 150.00
UNI Athletics-Iowa Girls Hs Meet	Entry fees/Girls Track	\$ -
Voves, David	Reimb. Supplies/NHS	\$ 29.00
Walderbach, Kurt	Boys Basketball official	\$ 105.89
Wartburg College	Entry fee/Girls track	\$ 125.00
Management Fund:		
EMC Insurance Companies	Work Comp	\$ 500.00
Hy Vee	Work Comp	\$ 72.69
Sisson And Associates	Add '19 bus, Flood Insurance sportsman's	\$ 1,338.00
		\$ 22.00
Local Option Sales Tax Fund		
Piper Jaffray & Co	17 Dissemination agent service	\$ 1,000.00

Physical Plant & Equipment:		
Cedar Falls Community Schools	River Hills Tuition/Level 3	\$ 2,767.44
Swartzrock Implement	Front Mount snowblower/B & G	\$ 1,000.00
School Nutrition Fund:		
SchoolPay	SchoolPay service fee	\$ 1,011.15
Taher	Operating expenses/January & February	\$ 96,566.33
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	March billing weekly draws	\$ 170,000.00
Agency Fund:		
Otto's Oasis	HS lounge expense	\$ 34.99

In other correspondence, the January enrollment summary and information from the Iowa Association of School Board's "How Iowa School Boards Can Make a Difference for Gifted and Talented Learners" was provided.

The Board discussed other important upcoming dates.

(Mack/Macomber) to enter into closed session per Iowa Code 21.5.1(e) "to conduct a hearing to suspend or expel a student, unless an open session is requested by the student or a parent or guardian of the student if the student is a minor." Roll call vote. Motion carried 5-0.

Time In: 7:13 p.m.

The closed sessions was moved to the 7th grade media room.

Time Out: 7:40 p.m.

(Macomber/Dight) to extend the expulsion of the student who was the subject of the previous closed session for the remainder of the 2017-18 school year. The student shall be restricted from all school grounds and events (home and away) during the expulsion period. Roll call vote. Motion carried 5-0.

President Walker adjourned the meeting at 7:41 p.m.

Terri O'Brien, Board Secretary