

Regular Meeting – May 14, 2018

Unapproved

The Charles City Board of Education met in regular session on Monday, May 14, 2018, in the 7th grade learning studio, Charles City Middle School (MS). President Walker called the meeting to order at 6:00 p.m. Present: Board members Dight, Mack, and Macomber and Student Director Knecht. Absent: Board member Freund. Staff members present included Superintendent Dr. Cox and Board Secretary O'Brien. Also present were approximately 20 visitors and staff.

The Mission statement was read by Board member Dight.

(Dight/Macomber) to approve the agenda as amended. Three basketball coaching contracts were added to the list of contract under item 15, Dan Klatt -9th grade basketball, Brad Ritter, JV basketball and Erik Johanningmeier, assistant varsity basketball. There was one appointment for Chris Cleveland as in class pianist added to item, 18d consent agenda. Motion carried 4-0.

There was no public comment.

Dr. Cox reported on some of the many year-end events taking place including Charles City High School (HS) graduation is May 27th and Carrie Lane graduation is May 26th.

Director Macomber commented on her Carrie Lane visit, Director Mack commented he appreciated the input and thoughts shared by community members and Director Dight reported the vocal concert last week was great.

Dr. Cox announced as part of Iowa School Board Recognition Month, the Charles City Community School District joins other districts and communities across Iowa this May to thank our elected school board members for their commitment to public education. They are providing leadership, through responsibilities ranging from strong financial stewardship to ensuring rich and diverse curriculum, to make sure all students are prepared for a bright future when they graduate. Certificates of appreciation were presented to President Jason Walker (2014), Vice President Scott Dight (2013), Missy Freund (2017) (to be presented at a later date), Josh Mack (2017), Robin Macomber (2013) and Falyn Knecht 2018-19 student board member.

There was one committee report from Chairperson Macomber of the negotiations and compensation committee. A tentative agreement has been reached with both the Teacher and support staff associations. Going into the fall of 2018, the District and associations agreed to have more discussions leading into next years' negotiations.

Job shadowing reports were received from Dight, Mack and Macomber. Director Macomber suggested every board member spend time with a Teacher Leader next year.

The public hearing on the proposed 2018-19 school calendar was held. The notice was published according to standards. There was one written comment from the David Voves of the TLC team which was read to the board.

“We'd like to advocate for having January 3rd as a professional development date. This past year, the district provided teachers with a PD day when returning from winter break, which

allowed us a valuable day to regroup as all district employees for the Honor Retreat. 96% of our participants responded that because of the Honor Retreat, "I feel more committed to continuing my important work of educating young people" and 97% of CC employees recommended other districts to attend the retreat. If January 3rd is provided as an additional PD day, we could do the second retreat, which is called the Purpose Retreat. The retreat would provide a great opportunity for all district employees to reconnect with why they have chosen to serve and answer the call of serving our youth. The retreat connects with the district goal of building a positive culture for all staff and students and aligns with the district's core values of relationships."

There was no oral comments. The public hearing was closed.

(Mack/Dight) to approve the 2018-19 school calendar as amended. The school calendar is based on 1080 hours rather than 180 days. Dr. Cox made a suggestion as to how the TLC request could be incorporated into the calendar.

Date	Proposed calendar	Calendar revision
January 2, 2019	Winter Break (No school) or missed day make-up #2	Professional Learning (No School)
January 18, 2019	Student instruction day	Teacher Work Day (No school)
January 21, 2019	Teacher Work Day (No School)	MLK Holiday (No School) or missed day make-up #2

During public comment on the calendar, Donna Forsyth, suggested delaying approval until there is additional input. Dr. Cox commented the calendar cannot be delayed anymore due to state reporting requirements. There was much discussion. Motion carried 4-0.

Tammy Quade, Comet Booster Club, reported the Booster Club will be sponsoring a Comet Gear store. She will be in charge of the store with help from others to run it. The store will sell a variety of Comet items, shirts, jackets, etc. The plan is that items will be sold in a traveling store until a trailer is built that is big enough to hold everything. The trailer will move around from game to game but will be small enough to bring into the school. The store will be open at the first two events of each season, first two football games, volleyball games etc. until half time, of each game. This is not anticipated to be a huge fundraiser but will get fans out in orange and black. Start-up costs will be funded by donations.

Justin DeVore, Communications and Community Engagement, attended the Iowa School Public Relations Association awards ceremony in Johnston on April 19, 2018. He reported the Charles City Community School District received 3 awards of merit and 10 awards of excellence and two best of the show, blue and gold honors. Director Macomber commented that he has proven the value of his work. President Walker stated is nice to be recognized but what is really great is the impact his work has on the community. If you look around, you see all the overwhelmingly positive things happening in the District.

Dr. Cox provided an update on the Superintendent search. On Monday, May 21st, the three finalists, Mr. Erik Anderson, Dr. Tim Cronin and Mr. Mike Fisher, will interview in Charles City for the position of Superintendent of Schools. Each candidate will tour the District and then interview with a stakeholder group (community members, staff, and students) and the

administrative team. Finally, they will interview with the board and share their entry plan. The Board plans to make a decision that night.

(Macomber/Mack) to approve the one-year collective bargaining agreement, \$119,256 or 1.67% salary increase, with the Charles City Community Education Association for 2018-19 as presented. The agreement includes an increase of \$100 on the base wage plus step increases. Director Macomber stated it was a good team effort. Director Dight thanked Director's Macomber and Mack for serving on the committee. Motion carried 3-0. (Walker abstaining).

(Macomber/Mack) to approve the list of 2018-19 teaching and coaching contracts as amended. They co-head wrestling coach contracts for Mr. Pittman and Mr. Fank will be maintained. Administration was recommending a change in wrestling contracts from two co-head wrestling coaches to a head coach and an assistant coach. There were 10 individuals including Mr. Fank that provided public comment. Mr. Fank commented he has built the program but acknowledged that some things went wrong and that he is owning up to it. Other comments supporting Mr. Fank were received from Jack Sindlinger, Bronson Forsyth, Rusty Hagarty, John Lawrence, Angie Sinnwell, Alec Staudt, MaCrae Hagarty, William Wilson and Carter Proffitt. There was much discussion. Board members thanked those that provided comment. President Walker commented he has had great conversations with multiple community members over the last few days. There is a lot of passion in athletics. He does not support the co-head coach system long term. Motion carried 4-0.

(Macomber/Dight) to approve the one-year collective bargaining agreement, \$38,570 or 1.66% salary increase, with the Charles City Community School District Educational Services Association for 2018-19 contingent upon the CCCSDESA ratification of the agreement. The agreement includes an increase of 8 cents on the base wage plus step increases. Motion carried 4-0.

(Dight/Macomber) to accept the April 2018 financial reports as presented. Motion carried 4-0.

(Mack/Dight) to approve the consent agenda items as amended.

- Approval of the minutes of the regular meetings held on April 9, 2018 and April 23, 2018.
- Approval of the monthly bills for May 2018.
- Approval of the appointments of Janae Noonan, 8-12 Spanish teacher at \$50,982 effective 8/15/18, Jennifer Kuehn, MS/HS family consumer science teacher at \$45,221 effective 8/15/18 and Chris Cleveland as in class pianist at \$20 per hour. All appointments are contingent upon release from current contract and completion of positive background checks and successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.
- Approval of the licensed employee transfer for Erin Lyman from MS reading to 6th grade social studies teacher.
- Approval of the memorandum of understanding with Luther College for the 2018-19 academic year for the clinical field experience program.
- Approval of the contract with Turning Leaf Counseling to provide counselor services to student of the Charles City Community Schools for 2018-19.
- Approval of the Iowa Big North Theater fundraiser as presented.

Motion carried 4-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
A & P Food Equipment	Solenoid/Breaker Kit/B & G	\$158.41
Aces	Safety Net Backup/Tech Dept	\$403.00
Ag Vantage FS, Inc	LP Fuel/Bus Barn	\$1,007.50
Ahlers & Cooney, P.C.	Legal Services	\$3,596.68
Amazon	Trampoline/Wash/Mead	\$1,575.55
Anderson, Brandy	Reimb Supplies	\$42.49
Apperson	Test Sheets/HS/McKeag	\$231.08
Apple Computer Inc	IPad/HS/D Lundberg	\$956.00
Arnold Motor Supply, LLP	Parts/Bus 7	\$10.55
ATI	Boiler Chemicals/B & G	\$441.72
Avalon Center	Integrated Mental Health Services	\$2,624.00
Bancard Center	Tv/Wall Mount/MS	\$6,082.27
Big Brothers Big Sisters Of Northeast Iowa	Reimb February Mentoring Expenses	\$1,438.58
Breitbach Chiropractic	Physical/J Mars	\$210.00
Burnham, Anna	Reimb Books	\$31.70
Caffrey, Dan	Reimb Mileage/Iowa AAE Conf	\$170.13
Camp Ewalu	Rock Climbing/HS/R Pittman	\$1,375.00
Carolina Biological	Inst Supp/HS/Hervol	\$97.64
Carquest Auto Parts Of CC	Streamlight/Bus Barn	\$764.18
Cedar River Signs & Designs	Decals/Tickets/B & G	\$61.46
Central Lock Security	Linc Lock Repair/B & G	\$1,430.90
Central Rivers Area Education Agency	Crossroad Photos/HS	\$37.50
Century Link	LD/Wash	\$188.80
Century Link	Wash Phone	\$2,746.52
Charles City Foster	Van Maint Jan 18-March 18	\$300.00
Charles City Press	Reg Session 4/23/18	\$1,011.28
Charles Theater	Tickets/MS/Willey	\$240.00
Children's Success Foundation	Nurtured Heart Trainer/H Coon	\$2,749.00
Choice Supply	Inst Supp/Wash/Wilson	\$469.92
City Laundering Co.	Towels/Bus Barn	\$58.92
City Of Charles City	Wash Water	\$2,677.69
Comet Bowl	Spring Break Bowling Party/Linc	\$525.00
Congregate Meals	Wash FG Meals	\$100.00
Coon, Heather	Reimb Mileage/PBIS Coaches Meeting	\$57.25

Demco	Supplies/Burnham	\$446.81
DeVore, Justin	Reimb Frame	\$10.00
Dick Blick Art Materials	Inst Supp/MS/T McInroy	\$288.94
Don's Repair	Parts/Mowers/B & G	\$396.75
Downing, Tyler	Reimb Fuel (19.535 Gallons)	\$50.77
Fareway Store	Supplies/Linc	\$860.86
Flinn Scientific	Inst Supp/HS/Gomez	\$311.60
Floyd County Treasurer	Athletic Land Property Taxes	\$174.00
Follett School Solutions	Books/MS Library	\$860.08
Follett Software Company	Books/Burnham	\$109.34
Fun And Function	Inst Supp/Wash/Heeren	\$180.77
Gage Plumbing & Heating, Mick	Restroom Rental/Wash	\$130.00
Gisleson, Ardis	Mother Memorial	\$30.00
Grainger	Wire/Elbows/Strap/Couplings/B & G	\$314.72
Grundmeyer Leader Search LLC	Superintendent Search Up Front Fee	\$2,500.00
Hanes, Ann	Reimb Supplies	\$56.70
Heartland Paper Co	Cleaning Supplies/B & G	\$2,526.46
Heeren, Jill	Reimb Parking/Prof Dev	\$6.00
Heinemann	Lucy Caulkins Supplies/MS	\$5,851.39
Herff Jones, Inc	Diploma Covers/HS	\$1,161.47
Holiday Inn	Lodging/IAAE Conf/Caffrey	\$665.28
Hy Vee	Supplies/Elem PBIS Incentives	\$1,766.16
IA Division Of Criminal Investigation	Background Check Deposit	\$500.00
Industrial Arts Supply Company	Inst Supp/HS/Nielsen	\$162.93
Iowa Communications Network	March Port Fee	\$845.10
Iowa Department Of Human Services	March 2018 Non-Federal Share Of Medicaid	\$43,904.48
Iowa Department Of Natural Resources	Annual Water Use Fee/Wash	\$175.00
Iowa Dept Of Transportation	Fostergrandparents/Gasohol	\$249.92
Iowa Division Of Labor Services	Boiler Inspections/B & G	\$640.00
Iowa High Schl Music Asn	Reg/Vocal Large Group	\$500.00
Iowa School For The Deaf	Interpreter Services/March	\$6,365.00
Jackson Street Press Inc	Art Show Photos/Hs/T Mcinroy	\$12.50
Jaymar Business Forms Inc	Ap Checks/Co	\$280.65
Jendro Sanitation	March Services	\$2,831.00
John Deere Financial	Wire/B & G	\$1,095.97

Kwik Trip	Sp Ed Gasahol	\$4,896.78
L & J Welding	Inst Supp/Hs/Nielsen	\$157.75
Lakeshore Learning Materials	Inst Supp/Wash/Bailey	\$1,222.95
Landers, Karen	Reimb Meal/School Nursing Conf	\$15.00
Landmark Laundry	Table Linens/Comet Cafe	\$105.00
LeRoy's	Parts/Grasshopper/B & G	\$100.93
Lessin Supply Company	Parts/Mowers/B & G	\$652.11
Marco, Inc	Toner/Homeschool	\$7,805.86
Mason City Comm. Schools	Francis Lauer/Level 1	\$780.00
Mason City Community Schools	Pinecrest Tuition/Level 3	\$14,117.40
Mid American Energy Company	White Portable Building Elec	\$16,495.01
Midwest Bus Parts, Inc	Parts/Bus 20	\$544.20
Midwest Equipment	Parts/B & G	\$465.31
Mike's C & O Tire Service	Tires/Impala	\$1,929.85
Mississippi Bend AEA	Asbestos Training/P Krueger	\$65.00
Molstead Motors Inc, Mike	Parts/Uplander	\$48.92
Mutch, Brandy	Reimb Books	\$107.56
My Payment Network	School Pay Annual Maintenance Fee	\$500.00
N.I.A.C.C - Mason City	Entrepreneur/MS/Walker	\$1,220.00
Napa Of New Hampton	Parts/Bus Barn	\$85.92
New Holland Credit	Parts/Endloader/B & G	\$67.00
O'Keefe Elevator Company, Inc	MS Elevator Maint/B & G	\$536.20
O'Reilly Auto Parts	Parts/Uplander	\$289.62
One Source The Background Check Company	(8) Background Checks	\$122.00
Oriental Trading Co Inc	Inst Supp/Wash/Preschool	\$79.93
Pepsi-Cola Bottling	Drinks/HS Smart Lunch	\$706.02
Perry Novak Electric	Smoke Detector Bases/B & G	\$435.00
Pitney Bowes	Postage For Meter Machine	\$149.41
Pizza Ranch	Pizzas/MS Conferences	\$148.89
Pollard	Pest Control/Wash	\$350.00
Prichard, Ann	Reimb National History Day Entry Fee	\$48.00
Rahmiller, Ryan	Reimb Parking/Deeper Learning/San Diego	\$503.39
Rainbow Resource	Inst Supp/Homeschool	\$390.67
Really Good Stuff	Inst Supp/Wash/C Johnson	\$91.88

Reinhart Foodservice, LLC	Supplies/Daily Grind	\$4,352.30
Rieman Music	Inst Supp/HS/Gassman	\$91.83
Roffman Band Service	Tenor Sax Repair/HS/Gassman	\$119.65
School Bus Sales Company	Parts/Bus 1	\$265.91
School Health	Supplies/Nurse	\$70.47
Schoolpay	Schoolpay Service Fee	\$133.79
Schueth Ace Hardware	U-Post/B & G	\$407.73
Shannon, Kara	Reimb Speakers/Preschool	\$33.07
St John Christian Preschool	Tuition/April	\$80.00
Staples Advantage	Inst Supp/Wash/C Johnson	\$239.77
Sturtevant, Derek	Reimb Lodging/Jazz Festival	\$990.29
Superior Lumber Inc	Inst Supp/HS/J Lundberg	\$295.82
Taher	Vending Machine Supplies/HS Smart Lunch	\$885.21
Timberline Billing Service LLC	Medicaid Billing Services	\$356.41
Treasurer, State Of Iowa	Cornhole Game Raffle Sales Tax	\$381.53
Triumph Surplus	UPS/Student Records	\$43.68
Turning Leaf Counseling	Integrated Mental Health/Feb & March	\$1,312.00
Turnitin	Plagiarism Software/HS	\$2,040.50
Uline	Safety Glasses/HS/J Lundberg	\$267.16
Upper Iowa University	Art Show Reg/HS/McInroy	\$70.00
US Cellular	Cell Phones/Tech Dept	\$500.38
USIC Locating Services, LLC	Iowa Locates/Tech Dept	\$437.10
Waverly-Shell Rock Community Schools	Lied Center Tuition/Level 3	\$10,158.92
West Music Company	Inst Supp/HS/Rhine	\$863.04
Wilken & Sons Auto Salvage	Parts/Silver Car	\$30.00
Wilson, Jeremy	Reimb Supplies	\$50.80
Wolf, Rachel	Reimb String	\$243.79
Wood River Energy LLC	NGB Gas	\$8,532.02
Wright Express	CO Unleaded	\$419.37
Yaddof, Naomi	Reimb Python Course	\$199.00
Ziegler Inc	Parts/Bus Barn	\$1,738.10
Student Activity Fund:		
Abkemeier, David	JV/Var Soccer Off 4/27/18	\$103.25
Bancard Center	Plants/Flowers/FFA	\$844.25

Bear Creek Golf Course	Entry Fee/Girls Golf	\$60.00
Bell Piano Service	Grand Piano Service/HS/Gassman	\$181.00
Bob's Guitars	Cables/Ties/Sturtevant	\$206.70
Bossom, Jim	Shells/Boys Track	\$150.00
Charles City Park & Recreation Dept	Amphitheater Rental/Drama	\$40.00
Crestwood HS	Entry Fee/Girls Golf	\$70.00
Decker Sporting Goods	Supplies/Ms/Boys Track	\$3,102.90
Dept Of Inspections And Appeals	2018 Concessions Stand License	\$67.50
Fareway Store	Supplies/FFA	\$934.79
Farmer's Feed And Grain	Hay Seeding/FFA	\$1,392.50
FCCLA	Nationals/FCCLA	\$365.00
Foster, Brian	JV/Var Soccer Off 4/27/18	\$110.18
Graphic Edge	Shorts/Boys Track	\$244.02
Grundy Center HS	Entry Fee/Boys Track	\$75.00
Hampton Country Club	Entry Fee/Boys Golf	\$60.00
Herman, Mary	2018-2019 Conference Secretary/Athletics	\$335.00
Hy Vee	Supplies/FFA	\$86.02
Iowa Association Of FCCLA	Star Event Reg/FCCLA	\$20.00
Iowa Sports Supply	Warmups/Soccer	\$12,779.00
Jackson Street Press Inc	Posters/Shakespeare In The Park/Finder	\$131.63
John Deere Financial	Supplies/FFA	\$15.96
Kwik Trip	Concessions	\$45.04
Lindahl, Ryan	DJ/Prom	\$400.00
Mid-Prairie Wellman Schools	Entry Fee/Girls Track	\$80.00
National FFA Organization	Tshirt/Ties/FFA	\$667.50
Newton, Jerry	Starter/Girls Track 4/24/18	\$140.00
Oelwein Community Schools	Entry Fee/Boys Golf	\$60.00
Oriental Trading Co Inc	Supplies/Drama/Finder	\$52.93
Pepsi-Cola Bottling	Concessions	\$1,308.34
Playscripts, Inc	Scripts/Drama/Finder	\$333.79

Rima, Marla	Reimb Membership/Cheerleading Assoc	\$306.16
RSchool Today	Scheduler Renewal/Athletics	\$499.00
Sam's Club	Membership/Athletics	\$100.00
Schoolpay	Schoolpay Service Fee	\$136.78
Spurgin, Bret	Reimb Supplies	\$107.62
Superior Lumber Inc	Supplies/FFA	\$461.82
Voves, David	Reimb Supplies	\$6.00
Watkins, Brian	Var Soccer Off 4/26/18	\$95.00
Watkins, Kim	Var Soccer Off 4/26/18	\$95.00
Waverly Shell Rock HS	Entry Fee/Boys Soccer	\$305.00
West Music Company	Inst Supp/MS/Boss	\$63.08
Management Fund:		
EMC Insurance Companies	Work Comp/FS	\$133.00
School Nutrition Fund:		
Charles City Schools	Senior Lunch Refund	\$625.00
Marco, Inc	Printer Maint/FS/True Up	\$319.58
Schoolpay	Schoolpay Service Fee	\$833.40
Taher	USFA Food Credit/March	\$48,351.83
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	May Billing-(4) Weekly Draws	\$431,581.71
Hopson Inc, J Robert	2017-2018 Actuarial	\$2,000.00
Agency Fund:		
Hy Vee	Supplies/Iowa Big	\$138.63
John Deere Financial	Supplies/Iowa Big	\$3.99
Johnson, Josh	Reimb Pizzas/Iowa Big	\$160.00
Otto's Oasis	HS Lounge Exp	\$180.00
Subway Store #396	Meals/Iowa Big	\$238.00

In other correspondence, the March enrollment summary and IASB Safety Group Recognition was received by the Board.

The Board discussed other important upcoming dates.

President Walker adjourned the meeting at 7:13 p.m.

Terri O'Brien, Board Secretary