

## **Special Meeting – May 7, 2018**

Unapproved

The Charles City Board of Education met in special session on Monday, May 7, 2018, in the Charles City NIACC Center. President Walker called the meeting to order at 5:00 p.m. Present: Board members Dight, Freund, Mack and Macomber. Staff members present included Superintendent Dr. Cox and Board Secretary O'Brien. Also present were five visitors.

The Mission statement was read by Board Member Macomber.

(Macomber/Freund) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Trent Grundmeyer and Roger Wilcox, Grundmeyer Leader Search, presented the Stakeholder Survey Report. This survey was conducted to obtain feedback on the desired qualifications in a new Superintendent and to ensure the District hires the right candidate for our District. The survey was open to everyone in the community and linked on the District website. There were 308 responses, from parents and community, district employees, and students. The survey concluded the five most important professional skills and qualification in a new superintendent were 1) Builds school and community relations, 2) Effectively manages district resources and 3) Visibility in the school and community 4) Ability to lead school improvement and 5) Strong instructional leader. The four most important personal traits or qualities were 1) Is approachable and open-minded, 2) Demonstrates collaborate leadership, 3) Brings out success in others and 4) Possess strong communication skills.

(Dight/Macomber) to enter into closed session per Iowa Code 21.5.1(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” The Board will go into closed session to review the superintendent applicant pool with Grundmeyer Leader Search. These individuals have requested a closed session. Roll call vote. Motion carried 5-0.

Time In: 5:22 p.m.

Time Out: 7:22 p.m.

President Walker adjourned the meeting at 7:22 p.m.

Terri O'Brien, Board Secretary