

Regular Meeting – June 25, 2018

Unapproved

The Charles City Board of Education met in regular session on Monday, June 25, 2018, in the 7th grade learning studio, Charles City Middle School (MS). President Walker called the meeting to order at 6:00 p.m. Present: Board members Dight, Freund, Mack, and Macomber. Absent: none. Staff members present included Superintendent Dr. Cox and Board Secretary O'Brien. Also present were approximately 6 visitors and staff.

The Mission statement was read by Board member Mack.

(Macomber/Freund) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Dr. Cox reported the High School (HS) parking lot lights have been replaced with LED lighting and two additional poles have been added between the new transportation center and the HS parking lot, all wood bleachers have been replaced with aluminum at Comet Field, and work will begin on the walking path between the HS parking lot and MS parking lot after July 4th.

Board member Mack recognized Dr. Cox for his service the past five years and thanked him for putting us in a good position moving forward.

Dr. Cox presented a PowerPoint showing the result of an anonymous staff survey conducted by School Perceptions to gauge staff climate in April/May 2018. One hundred fifty-six people took the survey, which is 57% of the staff. Board member Dight commented some of the areas might have been ranked higher had the District not been in the midst of budget cuts and negotiations which added stress to the staff. President Walker noted that he has pushed for this as a tool of improvement and thanked administration for their work. Director Mack would like to see us take time to work on improvements before we take the survey again.

(Dight/Macomber) to approve two 2019 legislative priorities as recommended. Director Macomber, delegate to the Iowa Association of School Boards (IASB) legislative assembly has recommended, 1) repeal of the statewide penny sales tax sunset and 2) increased statewide funding for mental health services. Motion carried 5-0.

(Freund/Dight) to approve the change to the July board meeting date as recommended. Administration recommended that the board meet once in July on the 3rd Monday. Changing the July dates to the 3rd Monday allows more time for the business office during the business fiscal year end close. A decision to schedule one or two regular meetings in August will be brought to the Policy Committee and the new superintendent will make a recommendation at the July meeting. Motion carried 5-0.

(Macomber/Freund) to approve the second reading of series 700, 800, and 900 Board Policies as recommended. The Policy Committee has reviewed the proposed policy changes to series 700, 800, and 900. Motion carried 5-0.

(Macomber/Dight) to approve the transfer of Home School Assistance Program (HSAP) funds, all but \$20,000 of remaining balance, and the unused balance of Iowa Core Curriculum funds as of 6/30/18.

The District has unexpended funds in HSAP and professional development supplement. Iowa Core Curriculum (ICC) funds are part of the professional development supplement we receive. The transfer is being requested since we have more than adequate funding for professional development and HSAP, and:

- The school district has met all professional development requirements of Iowa Code chapter 284.
- The district has also met all statutory requirements for use of home school assistance program funding listed in Iowa Code 299A.12(2) and has funded all requests for services and materials from parents or guardians of students eligible to access the program.

Motion carried 5-0.

(Mack/Macomber) to approve the 2018-19 Teacher Leadership and Compensation (TLC) stipends as recommended.

Coaching stipend:	10 days	\$ 7,500	5 coaches
TLC Model teacher stipend	1 day	\$ 1,000	10 model teachers
TLC Beginning Teacher Mentors		\$ 750	roughly 13 beginning mentor teachers
TLC Veteran Mentor Teachers		\$ 500	roughly 10 veteran mentor teachers

Based upon the budget, several of the stipends were modified from 2017-18. The final number of beginning and veteran teacher stipends will be finalized after all new staff are hired and transfers made. Motion carried 5-0.

The Board was informed a second check run will be completed in June in order to approve the payment of as many bills as possible prior to the end of our fiscal year. The Board will approve these bills at the regular meeting in July.

(Dight/Freund) to approve the consent agenda items as presented.

- Approval of the resignation of Tad Barry as 10th grade football coach effective 6/25/18.
- Approval of the appointments of Laura Wickham, MS educational secretary at \$14.66 per hour effective 8/18/18, Susan Leeper as MS/HS HSAP coordinator at \$30,969 effective 8/15/18, Michelle Grob as HS drama director at \$3,623 effective 8/1/18 and Robert Pittman as MS football coach at \$3,090 effective 8/1/18. All appointments are contingent upon release from current contract and completion of positive background checks and successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.
- Approval of the licensed employee transfer for Ann Hanes from TLC success coach to HS special education teacher in accordance with board policy 405.7 Licensed Employee transfers.
- Approval of the model teacher TLC stipends for 2018-19.

Name	Position	Amount	Start Date
Darla Arends	TLC Model Teacher	\$1,000	7/1/2018
Brenda Bailey	TLC Model Teacher	\$1,000	7/1/2018
Donna Forsyth	TLC Model Teacher	\$1,000	7/1/2018

Lisa Nelson	TLC Model Teacher	\$1,000	7/1/2018
Robert Pittman	TLC Model Teacher	\$1,000	7/1/2018
Diane Sande	TLC Model Teacher	\$1,000	7/1/2018
April Schweinfurth	TLC Model Teacher	\$1,000	7/1/2018
Laura Stallsmith	TLC Model Teacher	\$1,000	7/1/2018
Shannon Venz	TLC Model Teacher	\$1,000	7/1/2018
Brandy Mutch	TLC Model Teacher	\$1,000	7/1/2018

- Approval of TLC teacher coach stipends for 2018-19.

Name	Position	Amount	Start Date
Kellie Boggess	TLC Instructional Coach	\$7,500	7/1/18
Sheila Etherington	TLC Instructional Coach	\$7,500	7/1/18
Brittini Molstead	TLC Instructional Coach	\$7,500	7/1/18
David Voves	TLC Instructional Coach	\$7,500	7/1/18
Marie Conklin	TLC Success Coach	\$7,500	7/1/18

- Approval of the contract for educational services for concurrent enrollment career link program & courses for 2018-19 with North Iowa Area Community College (NIACC).
- Approval of the contract for educational services for NIACC concurrent enrollment courses offered through the Iowa Community College online consortium (ICCOC) for 2018-2019.
- Approval of the 2018-19 substitute teacher rate at \$105 per day. This is the same rate as in 2017-18.

Motion carried 5-0.

The Board discussed other important upcoming dates.

(Mack/Freund) to adjourn to closed session as per Iowa Code 21.5.1(a) “to review or discuss records which are required or authorized by state or federal law to be kept confidential or be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds.” The Board will discuss the evaluation of the Superintendent of Schools. Roll call vote. Motion carried 5-0.

Time In: 6:30 p.m.

Time Out: 7:02 p.m.

President Walker adjourned the meeting at 7:02 p.m.

Terri O’Brien, Board Secretary